



# **SELF STUDY REPORT**

**FOR**

**4<sup>th</sup> CYCLE OF ACCREDITATION**

**VYSYA COLLEGE**

**VYSYA COLLEGE RAMAKRISHNAPURAM MASINAICKENPATTY  
AYODHIYAPATTINAM POST SALEM 636103**

**636103**

**[www.vysyacollege.org](http://www.vysyacollege.org)**

**Submitted To**

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL**

**BANGALORE**

**January 2022**

# 1. EXECUTIVE SUMMARY

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## 1.1 INTRODUCTION

“Education is the manifestation of human perfection that already exists in men” as per the above words of swami Vivekananda, our Vysya institution not only produces graduates but also create the best academicians. Vysya College was started in the year 1990 by Vasavi Vidya Trust in the pleasant and natural surroundings. Our college is a self-financing and co-education institute. The college has successfully completed 31 years of its service in the field of higher education and has stepped into the 32nd year. We are running this institution successfully for about quarter century in Salem district with the support of students, parents and faculty members. Our institution has won prestigious ‘A’ grade with five star status by NAAC in the year 2004 and it has been re-accredited with ‘A’ grade (CGPA of 3.22 on point scale) in year 2011 & re-accredited with ‘A’ grade (CGPA of 3.32 on point scale) in year 2016 . The college was recognized by UGC under section 2(f) and 12(B) of UGC act, 1956 in February, 2015 and the institution is affiliated to Periyar University, Salem.

In the current academic year we are offering 11 UG courses, 7 PG courses and 4 M.Phil research programs. At present there are 1,900 students are studying in our institution and 69 teaching faculties are working in our institution. The prime motto of the trust is to serve the cause of education, help the aged and construct hospital for the poor. For the past three decades we are in the field of higher education and with that experience, we have submitted cycle 4 SSR report for your kind perusal. The main motto of the trust is to produce versatile graduates and I am happy to submit this SSR report (cycle 4) to the NAAC. We are producing well disciplined and well educated citizens to the society and we will continue our service in the future also. In this occasion, I acknowledge the support endured by the management committee members, teaching and non-teaching faculties and other workers of my institution. I thank the board of NAAC members on this occasion for visiting our college for the fourth time. We have mentioned the following details of our institution for your kind notice.

### **Vision**

#### Vision

- To make the district of Salem (number one) in the field of higher education on par with National and International standards.
- To become a globally recognized centre of Excellence in the field of Higher Education and research.
- To provide education through innovative methods keeping pace with the changing scenario.
- To enhance student's skill in an effective way.

### **Mission**

#### Mission

- Our mission is to generate and disseminate knowledge with discipline.
- To provide qualitative education at affordable cost for the rural students.
- To explore the frontiers of wisdom and to extend it further for the service of humanity.

- To cherish, advocate, nurture and live by our values.

## 1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

### Institutional Strength

#### *Strength:*

1. The college is situated in a peaceful and pleasant environment which is in rural area
2. Authenticity and academic reputation as one of the best arts and science colleges in our city.
3. Our management is flexible and open for change.
4. Based upon the modern requirements, we upgrade our infrastructure facilities.
5. Each and every classroom is equipped with computers, projectors and display screen.
6. All the systems are interconnected with LAN.
7. We motivate the staff members and students to do SWAYAM courses.
8. We have developed an android mobile application (Vysya College Salem) to help the students to attend online classes.
9. Students can attend their concern classes, through our College Mobile Application at anytime (24\*7) even, if they are absent.
10. Fees concessions are given for the deserving & needed students.
11. Various committees have been formed to mentor the students.
12. We have MoU-s with various industries.
13. We have 200 boys (2 Unit) & 100 girls (1 Unit) of NSS Volunteers, who actively take part in serving the society.
14. The management has provided the following well equipped laboratories for the students and the faculty members
  - Library (UG & PG)
  - Bio-chemistry Lab (UG & PG)
  - Micro-Biology Lab (UG & PG)
  - Bio-Technology Lab (UG & PG)
  - Computer Science Lab. (UG & PG)
  - RO Plant.
  - 200 KAV & 120 KAV Generator for uninterrupted power supply
  - Softener plant( Water treatment)
  - Academic freedom is given to the faculty members.

### Institutional Weakness

#### *Weakness:*

- Maximum number of students after completing their UG degree from our institution prefers jobs more than their higher studies.
- Most of the students are from rural background, so they face financial difficulties for doing their higher studies.
- Since most of the students are from rural areas, they hesitate to communicate in English and we are

giving special courses to improve their communication.

## **Institutional Opportunity**

### ***Opportunities:***

- The institution provides other skills like soft skill, communication skill, aptitude skill, and skill based development programmes to help the students to participate in placement training programs.
- The faculty members of our college attend the FDP programme organized by the Periyar University, Salem to create their own Swayam Courses, which helps them to learn about advancement in Digital Learning.
- Students & Staff members are motivated to participate in Inter-College Meets, Seminars, and Workshops & Paper Presentations to develop their subject knowledge.
- We have a separate & registered NDL Club to get accesses to unlimited E-Books, E-Magazines, E-Journals, E-Articles, Video Lectures, Audio Lectures for both students and Staff members.

## **Institutional Challenge**

### ***Challenges:***

- The students of our institution are from both Tamil medium and English medium and due to which the Tamil medium students find it difficult to understand the subject.
- In order to overcome this situation the faculties are asked to teach the subject in bi-lingual way. (English- 75% and Tamil- 25%).
- In order to meet this problem the faculty members of our institution faces extra work load.

## **1.3 CRITERIA WISE SUMMARY**

### **Curricular Aspects**

VYSYA COLLEGE, established in 1990. We are stepping into 32nd years in the field of Higher Education. Our Institution has got NAAC 'A' Grade consecutively for three Cycles, also our institution is affiliated to Periyar University, Salem and we are following the syllabus framed by Periyar University and syllabus of all courses is displayed in the University Website. In the beginning of the Academic year- calendar, scheme & Class Time Table are issued to the students. A Lesson plan (scheme) is prepared by the faculty members and a copy is issued to the students at the beginning of each semester to get an idea about the subject that has to be delivered by the faculty in the class room. During the pandemic period, our faculty members had prepared subject videos & Study materials of their concern subjects and more than 10,000 Subject related videos are uploaded in our Cloud, for this purpose, we have purchased separate space in Cloud. We have developed Android mobile application named 'Vysya College' through which students can view both notes and videos anytime (24\*7). Apart from this, we also give Hard copies of study materials to the students. Apart from subject

knowledge, we are announcing Thirukkural & Five English words with their English meanings along with the usage are announced through Public Address System to enrich English vocabulary of the students.

The academic calendar includes dates of commencement and dates of windup, working days, schedules for internal examinations. The lesson plan is prepared and faculty members are asked to follow the lesson plan and complete the portion accordingly. Internal assessment is done based on attendance and the performance of the students through assignments, seminars, unit tests and model examinations in each semester.

Periyar University, Salem offers the courses called “Environmental Studies” & "Value Education” to help the students to learn about the importance of environment and their duties to protect nature and shape the mind and body of the students. “Human Rights” for all the 1st Year PG students in the Even semester to know the basic Human Rights and Values.

### **Teaching-learning and Evaluation**

Our faculty members are available in the campus after college hours (From 4PM to 5PM). If the students have any doubts or need any clarification, they can directly contact faculty members and solve their problems. Every Semester Unit Test will be conducted and the Result analysis will be done in all subjects in order to identify the student’s ability. Staff members conduct special classes to slow learners in order to revise the particular content of the subject with the help of University Revised Questions. Also they suggest Special books to them for effective learning.

Faculty members of our institution use ICT facilities to improve the learning experience of the students for both Theory & Practical classes. Practical demo videos are shown in the lab to make the students to understand the Practical procedure effectively. The faculty members teaching with the support of Swayam videos to make the students understand the concepts easily. The expert teachers are invited for delivering lectures on various subjects/ topics to enrich student’s knowledge. Magazines, Journals, latest reference books, newspapers are available in the library so that student can transform themselves into life-long learners. Faculty members used to publish three magazines for every semester by that students can learn many things additional to their syllabus.

Our institution is fully equipped and all the staff rooms and class rooms are connected through LAN (Local Area Network) for easy internet accesses. The faculty members of our institution have developed E-Content based on the University syllabus. We have also purchased a separate Cloud space for uploading all the E-Contents developed by the faculty members in order to help the students to learn their subjects during Covid-19 Pandemic. We have also developed a mobile App named ‘Vysya College’ for the students to help them to learn without any difficulties. Also our Library is connected with internet and online resources, the faculty members can access a wide range of e- journals and e- books with the help of DELNET programme. IQAC plays a major role in the internal assessment of our institution.

### **Research, Innovations and Extension**

Our Institution has purchased separate software from Chanakya Academy, Trichy to conduct Online Unit Test & Online submission of Assignments. The institution has created separate software called Vysya App during Covid-19 to help the students to learn their subjects 24\*7. A separate Software (CAMTASIA) was purchased to record subject videos and the videos were uploaded in the cloud space. Our institution has also purchased a

separate cloud space of 7TB to store the E-contents developed by the faculty members. A unique user name and password has been given to all the students to access their subject videos 24\*7.

The institution provides service orientation program through NSS, holistic program through yoga. We also conduct Blood Donation Camp, Traffic awareness program, Dengue awareness program through NSS. AIDS awareness programme are also conducted by the NSS students to the village people. The students of Microbiology department are trained to find the blood groups of all UG students along with the help of their faculty members. Every year our college organizes blood donation camp with the help of Government Hospital, Salem. In the blood donation camp, more than 100 students will donate their blood and if any people approach the institution for blood, our students are permitted to donate blood to them. Various coordinators are available in the campus for NSS, RRC, YRC, Rotaract club. All these coordinators will follow their concern activities. This type of mechanism is available to track the students. Students do service in the temple, they control the crowd, queue the public and they serve food. Through RRC we have conducted HIV/AIDS awareness program, ICT visit. A HIV affected person directly came and explained the consequences of HIV.

1. The institution provides service orientation program through NSS, holistic program through yoga.
2. We also conduct Blood Donation Camp, Traffic awareness program, Dengue awareness program through NSS.
3. AIDS awareness programme is also conducted by the NSS students to the village people.
4. Every year our college organizes blood donation camp with the help of Government Hospital, Salem.

### **Infrastructure and Learning Resources**

Online Public Access Catalogue System (OPAC) is available for easy accession of books for both staff and students. Online reference of e-books and online purchase of books is available using DELNET, INFLIBNET for both students and staff. Systems are available in our institution for students and faculty members. We have developed software for online classes to help students during the pandemic situation.

In case of power shut down, a separate standby 200 KVA & 120KVA generator provides non-stop power supply to the entire campus without interruption. We have already installed CCTV camera in all the classrooms in the year 2001 itself. It was accessed by parents that they can see the class room teaching from the home itself. We have four auditoriums within the college campus with various seating capacity. Each auditorium is equipped with ICT facility. All the systems are connected through LAN/ WINDOWS NT. We have separate internet lab with 10 mbps Bandwidth speed provided. We have well-equipped laboratories for the departments of biotechnology, biochemistry, microbiology and Botany are available with necessary facilities. We have a separate outdoor auditorium and three indoor auditoriums to develop cultural activities, sports games, gymnasium and yoga. Both Outdoor auditorium & Vasavi Indoor auditorium are used to conduct cultural activities. Our Library is completely automated with Dolphin software, Lips I-NET 5.0 version 5.0.100, OPAC for easy access, availability and reference of books, E-Gate facility for the student's entry, Online reference of e-books and online purchase of books are available using DELNET. The Institution provides up-to-date computer facility. Four separate computer labs are there in our College campus. Systems are provided in faculty rooms, Administrative Officer's room, cash Office room and in the Principal's room. Moreover, both the hostels have computer lab facilities. We have well established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, class rooms for the development of the institution.

## Student Support and Progression

Each Department inspires the students to participate in Domain Specific Competitions and Inter-departmental Competitions. Separate clubs like Sports club, NSS, YRC, RRC, JCI, and Citizen Consumer Club are there in entrepreneurial development cell to promote internal and external participation of our students in extracurricular and co-curricular activities by concern coordinators. Various concessions are given to them for payment of fees and to encourage them through financial assistance. Such as TA, DA for the students who are winning prizes for first place 100%, for second place 75%, for third place 50% of reimbursement. The college motivates the students to participate in various cultural and Intra-curricular activities. Every year we are conducting painting and Rangoli and Craft work classes. One of our faculty member have been given additional in charge to act as a Co-ordinator for Cultural & Intra curricular activities. The college motivates the students to participate in various cultural and Intra-curricular activities. Every year we are conducting painting, Rangoli and Craft work classes. Students who have excellent talents are identified and they are encouraged to participate in inter-collegiate competition organized by various colleges. Students are encouraged to join Swayam courses, also our management is providing relevant financial assistance to the students who have passed the courses.

We have a registered alumni Association in our campus. Through alumni association, we are providing a lot of activities to our college students. Our alumni are giving Guest Lecture to our students of various departments and also, they share their ideas with IQAC members through E-mail. Some of our alumni are working in MNC companies, Banks, Professors of various Institutions, government jobs, corporate and IT sector. We are conducting alumni meet two years once. The IQAC members of our institution are frequently interacting with our alumni's and their suggestions will be taken in to account for the development of the institution. Alumni's are invited to talk with final year students to share their experience and views, which will help the students to get knowledge about their career.

## Governance, Leadership and Management

The principal initiates various quality enhancement programmes in the institution and it is assisted by HODs, Administrative Head, In-charges and coordinators of various cells/committees in decision making process of the Institution. The management ensures a smooth flow of information Top down and bottom-up paving way for excellent teamwork between Management & Staff members. Placements are one among major achievements of the institution. The placement cell is headed by the Head of the Institution and it has a Placement coordinator also. During the COVID-19 period most of the companies asked the institution to send the students data (Students Mobile No, Mail id) for recruitment purpose.

For both Teaching and Non-Teaching staff, we are providing personal loans for various purposes like marriage and medical. Teaching staffs were given loan to buy laptops to prepare E-Contents as per the syllabus of Periyar University, Salem. The Head of the Institution motivates the faculty members to publish the article in National/International Journals to develop their research skills.

The Faculty members of our institution are given incentives, if they complete a course in Swayam. If the any faculty of our institution produces 100 % result, the management will honour the faculty member. On Duty is provided to the faculty members who attend FDP programs.

Our institution is a self-financing college. we conduct Internal audits regularly to monitor the funds regularly and we do not do an External audit. We have a separate accountant with tally knowledge for Internal Audits.

We have a separate software to maintain the day-to-day income and expenditure. The auditor will prepare a Financial statement based on the report and the same will be submitted to the IT department.

Ours is a Self-Financing institution and the sources of our funds are from the tuition fees paid by the students. We use the income received from the students to meet out the day-to-day expenditure of our institution. We don't receive any funds from the government or any other private bodies. The entire revenue of the college is based only on the tuition fees paid by the students of our institution.

### **Institutional Values and Best Practices**

Every year, experts from various fields are called for Special Lectures, Seminars, Conferences and Workshops. It helps in providing a platform for enriching women's knowledge and gender equality and sensitization. Awareness programs on Human Rights, Fire Safety, Road Safety and National Voters' Day are organized every year in the institution. The observance of these days not only creates awareness among students about the importance of these days but also develops social responsibility and gender equity among them. Every year, International Women's Day is celebrated in the institution on a grand manner on **8th March**. Health awareness programs such as Meditation classes, Yoga classes, Health Check-up are conducted in the College to maintain a good health of the women.

Our institution regularly conducts a green audit in our campus, it is quite often conducted in the college to improve the Environmental conditions with the help of NSS and YRC students and officers along with the Gardener. Maximizing the use of natural light and turning off all non essential lights whenever possible. We can consume electricity by turning off exterior Architectural lighting between 11:00 pm to 6:00 am.

Our institution has formed various committees to create Tolerance & harmony towards cultural, regional, linguistic, communal socio-economic and other diversities. The institution issues the code of conduct to the students at the time admission to make the students to understand the rules and regulation of the institution to maintain discipline and decorum inside our campus. In order to promote the religious and communal harmony, festivals like Pongal, Diwali, Christmas, Ramzan are celebrated with fervor and gaiety.

The College is initiating various activities for inculcating values for being responsible citizens as reflected in the Constitution of India. The constitutional obligations on the part of the citizens are values, rights, duties and responsibilities. To sensitize students and staff of the College to the constitutional obligations, many events are celebrated Our Institution celebrates Yoga Day, Voters Day, Independence Day, Teachers Day , Children's day to remember and the great personality's who dedicated their entire lives for the betterment of our nation.



## 2. PROFILE

### 2.1 BASIC INFORMATION

Name and Address of the College	
Name	VYSYA COLLEGE
Address	VYSYA COLLEGE RAMAKRISHNAPURAM MASINAICKENPATTY AYODHIYAPATTINAM POST SALEM 636103
City	SALEM
State	Tamil Nadu
Pin	636103
Website	<a href="http://www.vysyacollege.org">www.vysyacollege.org</a>

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	Venkatesan P	0427-2240107	9994415730	-	principal@vysyacollege.org
IQAC / CIQA coordinator	Hemalatha P	-	9384155582	-	vysyanaac2021@gmail.com

Status of the Institution	
Institution Status	Self Financing

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	
Date of establishment of the college	20-09-1990

**University to which the college is affiliated/ or which governs the college (if it is a constituent college)**

State	University name	Document
Tamil Nadu	Periyar University	<a href="#">View Document</a>

**Details of UGC recognition**

Under Section	Date	View Document
2f of UGC	05-02-2015	<a href="#">View Document</a>
12B of UGC	05-02-2015	<a href="#">View Document</a>

**Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)**

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

**Details of autonomy**

Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No
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**Recognitions**

Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

<b>Location and Area of Campus</b>				
<b>Campus Type</b>	<b>Address</b>	<b>Location*</b>	<b>Campus Area in Acres</b>	<b>Built up Area in sq.mts.</b>
Main campus area	VYSYA COLLEGE RAMAKRISHNAPURAM MASINAICKENPATTY AYODHIYAPATTINAM POST SALEM 636103	Rural	15.48	18231.01

## 2.2 ACADEMIC INFORMATION

<b>Details of Programmes Offered by the College (Give Data for Current Academic year)</b>						
<b>Programme Level</b>	<b>Name of Programme/Course</b>	<b>Duration in Months</b>	<b>Entry Qualification</b>	<b>Medium of Instruction</b>	<b>Sanctioned Strength</b>	<b>No.of Students Admitted</b>
UG	BSc,Computer Science	36	HSC	English	92	89
UG	BCom,Commerce	36	HSC	English	138	107
UG	BCom,Commerce	36	HSC	English	207	97
UG	BA,English	36	HSC	English	138	11
UG	BSc,Mathematics	36	HSC	English	138	20
UG	BBA,Bba	36	HSC	English	69	23
UG	BSc,Biochemistry	36	HSC	English	46	12
UG	BSc,Biotechnology	36	HSC	English	46	16
UG	BSc,Microbiology	36	HSC	English	46	27
UG	BSc,Botany	36	HSC	English	46	0
UG	BCA,Computer Application	36	HSC	English	92	69
PG	MSc,Computer Science	24	UG	English	34	0

PG	MCom,Commerce	24	UG	English	41	0
PG	MA,English	24	UG	English	41	3
PG	MSc,Mathematics	24	UG	English	41	1
PG	MSc,Biochemistry	24	UG	English	34	0
PG	MSc,Biotechnology	24	UG	English	34	0
PG	MSc,Microbiology	24	UG	English	34	0
Pre Doctoral (M.Phil)	MPhil,Computer Science	12	PG	English	2	0
Pre Doctoral (M.Phil)	MPhil,Commerce	12	PG	English	1	0
Pre Doctoral (M.Phil)	MPhil,English	12	PG	English	1	0
Pre Doctoral (M.Phil)	MPhil,Mathematics	12	PG	English	1	0

### Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				0				0			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				0			
Sanctioned by the Management/Society or Other Authorized Bodies	2				0				70			
Recruited	1	0	0	1	0	0	0	0	26	42	0	68
Yet to Recruit	1				0				2			

<b>Non-Teaching Staff</b>				
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Total</b>
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				22
Recruited	14	8	0	22
Yet to Recruit				0

<b>Technical Staff</b>				
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Total</b>
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				3
Recruited	3	0	0	3
Yet to Recruit				0

### **Qualification Details of the Teaching Staff**

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD	0	0	0	0	0	0	0	0	0	0
Ph.D.	1	0	0	0	0	0	6	3	0	10
M.Phil.	0	0	0	0	0	0	11	18	0	29
PG	0	0	0	0	0	0	9	21	0	30

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

<b>Details of Visting/Guest Faculties</b>				
<b>Number of Visiting/Guest Faculty engaged with the college?</b>	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Total</b>
		0	0	0

**Provide the Following Details of Students Enrolled in the College During the Current Academic Year**

<b>Programme</b>		<b>From the State Where College is Located</b>	<b>From Other States of India</b>	<b>NRI Students</b>	<b>Foreign Students</b>	<b>Total</b>
UG	Male	300	0	0	0	300
	Female	171	0	0	0	171
	Others	0	0	0	0	0
PG	Male	0	0	0	0	0
	Female	4	0	0	0	4
	Others	0	0	0	0	0
Pre Doctoral (M.Phil)	Male	0	0	0	0	0
	Female	0	0	0	0	0
	Others	0	0	0	0	0

<b>Provide the Following Details of Students admitted to the College During the last four Academic Years</b>					
<b>Programme</b>		<b>Year 1</b>	<b>Year 2</b>	<b>Year 3</b>	<b>Year 4</b>
SC	Male	29	55	68	44
	Female	27	29	26	34
	Others	0	0	0	0
ST	Male	5	8	3	3
	Female	3	1	2	5
	Others	0	0	0	0
OBC	Male	263	405	368	319
	Female	146	186	185	241
	Others	0	0	0	0
General	Male	15	18	29	33
	Female	15	17	18	32
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
<b>Total</b>		<b>503</b>	<b>719</b>	<b>699</b>	<b>711</b>

### **Institutional preparedness for NEP**

1. Multidisciplinary/interdisciplinary:	The faculty members of our institution from different departments are engaged in preparing subject videos related to their subjects to support digital Learning. Encouraging all of our students to learn swayam courses.
2. Academic bank of credits (ABC):	Our Institution has created an android mobile application for the students. The students are asked to create an individual user name and password to access the institutional mobile application to view the study material and videos prepared by the faculty members. Students can see this subject videos and materials 24/7 for their reference.



3. Skill development:	Apart from the academic curriculum we are providing the following skill development courses to the Students. 1. English Language Training Programmes(ELTP) 2. Soft Skill training 3. Memory training Programme 4. Aptitude Training 5. Yoga 6. Diploma in medical lab technician ( DMLT) 7. Motivational Training Program 8. Tally 9. Office Automation 10.ICT
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	We follow CBCS pattern of periyar university and the medium of instruction is by lingual in our institutions . We develop the linguistics of students in both State , national and International language. To Develop the state language(tamil) additionally through public addressing system “Thirukkural” its meaning and usage is announced to students. Likewise, five English words with its meaning and usages are announced every day through public addressing system to develop communication skill of the students. In order to develop national language (Hindi) we give hindi Classes to the students. To develop our cultural integrity we celebrate Pongal, Ramzan and Christmas every year.
5. Focus on Outcome based education (OBE):	To support outcome based education we provide placement details to the students who ever studied from our institutions. We conduct special classes for slow learners to support them in scoring good marks. Our university gives importance to outcome based education.
6. Distance education/online education:	We purchased separate software to record the daily classes and the videos are uploaded in our separate cloud space we developed a mobile application through this , the students can view their subject videos and materials .

## Extended Profile

### 1 Program

#### 1.1

Number of courses offered by the Institution across all programs during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
465	516	493	450	451
File Description		Document		
Institutional data prescribed format		<a href="#">View Document</a>		

#### 1.2

Number of programs offered year-wise for last five years

2020-21	2019-20	2018-19	2017-18	2016-17
18	22	22	21	21

### 2 Students

#### 2.1

Number of students year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
1835	2000	1994	1940	1867
File Description		Document		
Institutional data in prescribed format		<a href="#">View Document</a>		

#### 2.2

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
503	719	699	711	744

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

### 2.3

#### Number of outgoing / final year students year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
603	544	349	364	381

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

## 3 Teachers

### 3.1

#### Number of full time teachers year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
76	75	71	66	72

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

### 3.2

#### Number of sanctioned posts year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
78	77	73	68	74

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

## 4 Institution

### 4.1

#### Total number of classrooms and seminar halls

**Response: 60**

**4.2**

**Total Expenditure excluding salary year-wise during last five years ( INR in Lakhs)**

2020-21	2019-20	2018-19	2017-18	2016-17
142.35	227.2	270.19	227.78	218.4

**4.3**

**Number of Computers**

**Response: 300**

NAAC

## 4. Quality Indicator Framework(QIF)

### Criterion 1 - Curricular Aspects

#### 1.1 Curricular Planning and Implementation

##### 1.1.1 The Institution ensures effective curriculum delivery through a well planned and documented process

##### Response:

**VYSYA COLLEGE**, established in 1990. We have completed 31 years in the field of Higher Education. Our Institution has **got NAAC 'A' Grade consecutively for three Cycles**. The college has stepped into **32nd year** in the field of higher education. Our institution is affiliated to Periyar University, Salem and we are following the syllabus framed by Periyar University, Salem (CBCS Pattern). The syllabus of all courses is displayed in the University Website.

Before the commencement of academic year, all the Heads of the Department prepare their academic year plan under the guidance of Principal to complete their syllabus on time. In the beginning of the Academic year, calendar, scheme & Class Time Table are issued to the students. The staff members have to teach the classes according to the Scheme given to the students.

Monthly once Hod's meeting will be conducted by the principal, and the decision taken in the meeting will be recorded in the minutes note. The Heads of the Department will watch their faculty members, whether they are following their scheme as per the planned schedule.

We have provided LCD Projectors and Systems in all class rooms, which is connected through network. All the faculty members apart from their subject knowledge, should have knowledge of MS-OFFICE for preparing PPTs to deliver the content effectively to the students.

During the pandemic period, our faculty members had prepared subject videos & Study materials of their concern subjects and the same has been uploaded in the Cloud. For this purpose, we have purchased separate space in Cloud. We have developed Android mobile application (Mobile App Name (Vysya College, Salem) through which students can view both notes and videos 24\*7. More than 10,000 Subject related videos have been prepared by our faculty members which is uploaded in our Cloud. Apart from this, we also give Hard copies of study materials to the students. We also give assignments & conduct Unit test to the Students to assess their skills.

For Life Science subjects, before doing the actual practical's, the students are shown practical methodologies through video format prepared by our staff.

Apart from subject knowledge, we are announcing Thirukkural & five English words with their English meanings along with the usage are announced through Public Address System to enrich English vocabulary of the students.

Based on the above-mentioned procedures, we are delivering, a well-planned curriculum with proper documentation. IQAC cell monitors all the above-mentioned procedures.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Link for Additional information	<a href="#">View Document</a>

### 1.1.2 The institution adheres to the academic calendar including for the conduct of CIE

#### Response:

Before the commencement of the Academic year, Academic Calendar will be prepared by all the Heads of the Department. In the Academic Calendar, the following points are mentioned,

- General Instruction for Parents & Students.
- Odd Semester Opening Date
- Odd Semester Closing Date
- Working Days & Holidays
- College Internal Examination dates (Model & Unit Test)
- Fees payment date details.
- Even Semester Opening Date
- Even Semester Closing Date
- Space for writing class time table. (Odd & Even Semester)

A separate examination cell is available in our college for conducting Internal Examination & University Theory Examinations every year. As per the date mentioned in the calendar, Unit test will be conducted for two hours to all the students. This Internal Examination paper will be evaluated by the concerned faculty members and distributed to the students. The answer papers are verified by the students. After the examination, the faculty members will discuss the concern question paper with answer in the classroom.

Weak students are sorted out and proper suggestion & guidance are given to them to improve their academic standards. Similarly, Model examination is also conducted to asses the students. As per the university guidelines, Theory Examination are conducted. For Conducting Periyar University examination, our examination cell prepares date wise time table, students seating allotment & faculty duty allotment. University question papers of previous years are documented in our library for student reference.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Link for Additional information	<a href="#">View Document</a>

### 1.1.3 Teachers of the Institution participate in following activities related to curriculum

**development and assessment of the affiliating University and/are represented on the following academic bodies during the last five years**

1. Academic council/BoS of Affiliating university
2. Setting of question papers for UG/PG programs
3. Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
4. Assessment /evaluation process of the affiliating University

**Response:** D. Any 1 of the above

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>
Link for Additional information	<a href="#">View Document</a>

## 1.2 Academic Flexibility

**1.2.1 Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**Response:** 100

**1.2.1.1 Number of Programmes in which CBCS / Elective course system implemented.**

**Response:** 18

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>
Link for Additional information	<a href="#">View Document</a>

**1.2.2 Number of Add on /Certificate programs offered during the last five years**

**Response:** 23

**1.2.2.1 How many Add on /Certificate programs are offered within the last 5 years.**

2020-21	2019-20	2018-19	2017-18	2016-17
0	5	7	5	6

File Description	Document
List of Add on /Certificate programs	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 1.2.3 Average percentage of students enrolled in Certificate/ Add-on programs as against the total number of students during the last five years

**Response:** 70.05

#### 1.2.3.1 Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	1614	1934	1708	1578

File Description	Document
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

## 1.3 Curriculum Enrichment

### 1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics ,Gender, Human Values ,Environment and Sustainability into the Curriculum

**Response:**

1. In order to develop Professional Ethics, Gender and Human Values among students, our University has introduced a subject named "Value Education" in the Odd Semester of I-Year Under Graduate students.
2. This paper helps the students to learn the value of Humanity and the importance Gender and Human Values.
3. The main reason for introducing this paper in our curriculum is to make the students to realise the value of Gender Equality
4. Periyar University has made "Value Education", as a part of Curriculum to shape the mind and body of the students in a fruitful way.
5. In order to maintain natural Environment, we are Planting plants & trees (both perennial & seasonal) inside the campus.
6. We have installed ample number of Power Saving LED lights in Campus and hostels.
7. We use only organic manures and fertilizers in the college garden.
8. Active Initiatives and surveys for setting up of Green Garden is being monitored by a separate



Gardener appointed by the institution.

9. Periyar University, Salem offers the course called “Environmental Studies” to help the students to learn about the importance of environment and their duties to protect it.
10. Periyar University, Salem also offers a course called “Human Rights” for all the 1st Year PG students in the Even semester to know the basic Human Rights and Values.
11. Our institution conducts Environmental Awareness programmes with the help of NSS students to help other students to realize their duty to protect environment.
12. To enhance the job opportunities of the students, our institution offers Short-term Courses like Soft Skills, English Language Training Programmes, Aptitude classes, Memory Training Classes to develop the Professional Ethics of the students.
13. In order to develop the Communication Skills of the students, our university offers two papers (Communicative English & Professional English) to the students.
14. Our Institution actively contributes in educating the students to be aware of gender-based issues.
15. The students are educated through many awareness programmes and activities, which are periodically conducted on the campus with the help of NSS Volunteers.
16. Our College is co-educational and creates awareness among staff and students about issues such as gender inclusion, environment, etc., by holding seminars on the relevant topics.

Some of the measures taken by the Institution in this direction are:

- Women Grievance Cell to cater to the problems and issues
- Conducting seminars on Women Empowerment
- Encouraging students and faculties to participate in environmental activities.
- Village outreach programmes, attending the needs of the under privileged sections of the society.
- Environmental studies are an integral part of our duty in shaping our environment.
- We provide dustbin in all class rooms and students are instructed to put the waste in the dustbin.
- Recycling water plant is implemented in our college to recycle the waste water.

File Description	Document
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View Document</a>

### 1.3.2 Average percentage of courses that include experiential learning through project work/field work/internship during last five years

**Response:** 0.84

#### 1.3.2.1 Number of courses that include experiential learning through project work/field work/internship year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
4	4	4	4	4

File Description	Document
MoU's with relevant organizations for these courses, if any Average percentage of courses that include experiential learning through project work/field work/internship	<a href="#">View Document</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	<a href="#">View Document</a>

### 1.3.3 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

**Response:** 4.47

#### 1.3.3.1 Number of students undertaking project work/field work / internships

Response: 82

File Description	Document
List of programmes and number of students undertaking project work/field work/ /internships	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

## 1.4 Feedback System

**1.4.1 Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders 1) Students 2)Teachers 3)Employers 4)Alumni**

**Response:** B. Any 3 of the above

File Description	Document
Any additional information (Upload)	<a href="#">View Document</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	<a href="#">View Document</a>
URL for stakeholder feedback report	<a href="#">View Document</a>

**1.4.2 Feedback process of the Institution may be classified as follows: Options:**

- 1.Feedback collected, analysed and action taken and feedback available on website
- 2.Feedback collected, analysed and action has been taken

- 3. Feedback collected and analysed
- 4. Feedback collected
- 5. Feedback not collected

**Response:** C. Feedback collected and analysed

File Description	Document
URL for feedback report	<a href="#">View Document</a>

NAAC

## Criterion 2 - Teaching-learning and Evaluation

### 2.1 Student Enrollment and Profile

#### 2.1.1 Average Enrolment percentage (Average of last five years)

**Response:** 60.78

##### 2.1.1.1 Number of students admitted year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
503	719	699	708	739

##### 2.1.1.2 Number of sanctioned seats year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
1052	1126	1024	1152	1182

#### File Description

Institutional data in prescribed format

#### Document

[View Document](#)

#### 2.1.2 Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy ) during the last five years ( exclusive of supernumerary seats)

**Response:** 93.48

##### 2.1.2.1 Number of actual students admitted from the reserved categories year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
473	684	652	646	700

#### File Description

Average percentage of seats filled against seats reserved

#### Document

[View Document](#)

## 2.2 Catering to Student Diversity

### 2.2.1 The institution assesses the learning levels of the students and organises special Programmes for advanced learners and slow learners

#### Response:

1. Every Semester Unit Test will be conducted and students' progressions are conveyed to the parents periodically by I-Net Software as well as through post with their marks.
2. Result analysis will be done in all subjects, & feedback is collected from the students and through that, the slow learners are easily identified.
3. Extra lab sessions are arranged for delicate students with an intention to improve their knowledge.
4. To bridge the knowledge gap of the enrolled students and to enable them to cope with the programme of their choice, the following strategies are drawn and deployed by the institution:
  - Slow learners are identified.
  - Bilingual explanations in classroom lectures and discussions.
  - Concept clarification and problem-solving exercises.
  - Simplified versions of books are recommended to them.
  - Revision of topics & special tests are conducted for them.
5. Our faculty members are available in the campus after college hours (From 4PM to 5PM). If the students have any doubts or need any clarification, they can directly contact faculty members and solve their problems.
6. Staff members conduct special classes to slow learners in order to revise the particular content of the subject.
7. With the help of University Revised Questions, the faculty members train the students for University Exams.
8. Our institution encourages all the students to participate in State & National Seminars / Conference/ Workshops & Paper Presentations conducted by other colleges in their subject area.
9. We are encouraging all the students in our institution to study Swayam certified courses for advanced learning.
10. The institution identifies special educational/learning needs for advanced learners through the direct interaction with advanced learners and on the basis of feedback of the teacher concerned.
11. The institution responds to their special educational/learning needs by taking the following measures:
  - Special books of more advanced level are recommended to them.
  - Special coaching classes are organized to remove their doubts and difficulties.
  - Assignment preparation on current and latest topics based on reference books and Internet surfing.
  - Student Project Work based on theoretical data/practical work/survey data/ case studies are arranged by those departments in whose syllabi these are included.
  - Student Seminars on selected reference topics are organized by some departments.
  - Encouraging students for the Participation in Quiz, Debate, Problem Solving and Decision-Making Exercises.

File Description	Document
Past link for additional Information	<a href="#">View Document</a>

**2.2.2 Student- Full time teacher ratio (Data for the latest completed academic year)****Response:** 24.14

File Description	Document
Any additional information	<a href="#">View Document</a>

**2.3 Teaching- Learning Process****2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences****Response:**

1. To enhance the learning experience of the students, the faculty members of our institution adopt different teaching methodologies.
2. For both Theory & Practical classes, faculty members of our institution use ICT facilities to improve the learning experience of the students.
3. For Practical classes, Practical demo videos are shown using the ICT facilities in the lab to make the students to understand the Practical procedure effectively.
4. This type of digital learning will help the students to have a 3D visualization of the Practical classes and it will induce the students to improve their knowledge about the practical classes.
5. For theory classes, the faculty members, prepare Power Point Presentations for the easy understanding of the concerned subjects.
6. The faculty members make use of the Swayam programme initiatives and show the Swayam videos to the students to make them understand the concepts easily.
7. The teaching has been made more student-centric. Every lecture is followed by interactive session in which teachers ask questions to the students on the subject and the students are encouraged to contribute on the topic taught in that hour. This will have a direct impact on both the teachers and students.
8. Teaching learning process becomes more interesting, through management games, case studies, PPT presentations, etc.,
9. The faculty members arrange different kinds of visits to industries, sugar factories, government offices, language labs, libraries, banks, laboratories, etc.
10. The expert teachers are invited for delivering lectures on various subjects/ topics which are difficult to students.
11. All students are tested by unit test and model examination to assess the learning ability of them.
12. Students are advised to participate in intra and inter-collegiate competitions, paper presentations in seminars, carryout dissertation and project work.
13. Students are given home assignments to enrich their subject knowledge.
14. Skill Development Programme (soft skill, aptitude and communication) is held as an additional exercise.
15. We invite trainers from various parts of the country to teach our students about the skills like personality development, communication skills, individuality, leadership qualities, decision making skills, planning skills, marketing skills, organizing skills, effective event management skills, problem solving skills, interpersonal skills, administrative skills, etc. to make them reach the global

standard.

16. Nurturing critical thinking, creativity and scientific temper are the goals of higher education.
17. Students are allowed to participate in all extracurricular activities where the hidden talents of the students are brought out.
18. There is a library and the reading room in the college to motivate the students to develop reading habits.
19. Magazines, Journals, latest reference books, newspapers are available in the library so that student can transform themselves into life-long learners.
20. The college always ensures that the student have effective learning experience.
21. Faculty members used to publish three magazines for every semester by that students can learn many things additional to their syllabus.

File Description	Document
Link for additional information	<a href="#">View Document</a>

### 2.3.2 Teachers use ICT enabled tools for effective teaching-learning process.

#### Response:

1. Our institution is fully equipped and all the class rooms are connected through LAN (Local Area Network) for easy accesses.
2. Internet connection is given in all the staff rooms and class rooms to support the ICT facilities.
3. All the class rooms are enabled with ICT tools like, LCD Projectors, Latest Computers & Screens which are connected with internet.
4. In order to improve the Teaching-Learning process through ICT tools, the institution has made it mandatory that, all the faculty members should have the knowledge in M.S Office, Typing & System operation.
5. The institution has asked our faculty members to be well aware of the usage and operation of all the ICT tools available in the institution.
6. Both theory and practical classes are taught using the ICT tools in the class rooms.
7. The faculty members of our institution have developed E-Content based on the University syllabus.
8. We have also purchased a separate Cloud space for uploading all the E-Contents developed by the faculty members in order to help the students to learn their subjects during Covid-19 Pandemic.
9. The faculty members have prepared more than 10,000 subject videos & study materials which are uploaded in the Cloud.
10. We have also developed a mobile App named 'Vysya College' for the students to help them to learn without any difficulties.
11. The students can access their subject videos & study materials anytime (24\*7) in college App.
12. Library is connected with internet and online resources, the faculty members can access a wide range of e- journals and e- books with the help of DELNET programme.
13. DELNET facility is provided for online accessing of libraries in and around India.
14. We have tie-up with British Council Library, Chennai for effective and the most up-to-date learning.
15. We have well-furnished Four Seminar Halls available with ICT facilities.

16. Internet with 10mbps is provided.
17. For Practical classes, demo videos are prepared by our faculty members with the help of ICT facilities provided by the institution.
18. Management is providing Laptop facility, for those who want to prepare Power Point presentation for taking classes.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="#">View Document</a>

### 2.3.3 Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year )

**Response:** 24:1

#### 2.3.3.1 Number of mentors

**Response:** 76

File Description	Document
Upload year wise, number of students enrolled and full time teachers on roll.	<a href="#">View Document</a>
mentor/mentee ratio	<a href="#">View Document</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View Document</a>

## 2.4 Teacher Profile and Quality

### 2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

**Response:** 97.29

File Description	Document
Year wise full time teachers and sanctioned posts for 5years(Data Template)	<a href="#">View Document</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View Document</a>

### 2.4.2 Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)



**Response:** 10.21

**2.4.2.1 Number of full time teachers with *Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt.* year wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
9	10	7	6	5

**File Description**

**Document**

List of number of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. and number of full time teachers for 5 years (Data Template)

[View Document](#)

Any additional information

[View Document](#)

**2.4.3 Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)**

**Response:** 4.72

**2.4.3.1 Total experience of full-time teachers**

Response: 359

**File Description**

**Document**

List of Teachers including their PAN, designation, dept and experience details(Data Template)

[View Document](#)

## 2.5 Evaluation Process and Reforms

**2.5.1 Mechanism of internal assessment is transparent and robust in terms of frequency and mode**

**Response:**

1. IQAC plays a major role in the internal assessment of our institution and it makes sure that, our internal assessment is transparent and robust to all the IQAC members, Faculty members & Students.
2. All the Academic process of the institution is made transparent to all the faculties and students of our institution.
3. In order to develop the Teaching-Learning process, the institution conducts Two Unit tests to assess the performance of the Students.
4. To assess the performance of the teachers, feedback is collected from students of each and every

class through a set of Twelve Questionaries prepared by the management.

5. During the Covid-19 Pandemic, we have purchased separate software from Chanakya Academy, Trichy to conduct Unit Test & to submit assignments.
6. Suggestion boxes are kept in all the floors of the institution to collect the grievance of the students.
7. Every month, Principal will open the suggestion boxes to collect the grievance letters from the Institution.
8. After collecting the letters, principal will conduct a meeting with the grievance committee of the institution to solve the grievance of students as soon as possible.
9. After discussing with the grievance committee, principal conducts an all staff meeting to convey the grievance and the institution will take remedial action to solve the grievance in order to make sure transparency is maintained.
10. At the end of each semester, students are assessed internally on the basis of attendance, assignments, two internal examinations and one preparatory examination. Students are awarded internal marks on the basis of the performance in the above criteria.
11. Both University examination and unit test (conducted by our institution) marks are communicated to the parents by inland letter.
12. Internal examinations are held to make an internal assessment of the knowledge of the students. Marks obtained from it are notified.
13. The answer script is shown to the students. Home assignments are also given to the students.

File Description	Document
Link for additional information	<a href="#">View Document</a>

### **2.5.2 Mechanism to deal with internal/external examination related grievances is transparent, time-bound and efficient**

#### **Response:**

1. The institution conducts Two-unit test to assess the students Learning ability. Once the test is conducted, the answer scripts are valued with in three working days and the answer paper will be issued to the students.
2. The marks obtained by the students are sent to their parents through Inland Letters to make sure that, the parents are aware of their children's performance and institutions transparency in internal examination.
3. Once the marks are sent to the parents, A Boy and A Girl is called from each class to give feedback about the Teaching Methodology, syllabus covered, performance of individual faculty members, etc.,
4. The institution Conducts all staff meeting to discuss about the feedback and the ways to solve the problems faced by the students in Internal Examinations
5. The feedback of the students is taken seriously by the institution and solutions are given within a week.
6. The institution monitors all the feedback regularly to ensure its transparency and timely solution.
7. Any grievances regarding University evaluation, students may apply to the affiliating university for transparency and revaluation through the Principal.
8. Grievances regarding evaluation conducted by the College are seriously noted and if the student is

not satisfied with the redressal measures, a student can take the matter to the Grievance Redressal Cell or appeal directly to the Principal

9. However, redressal at the Department level, which involves discussion of the grievance with the student, has been found to be adequate and useful. Grievances regarding the evaluation pertaining to University examinations are forwarded by the College to the Controller of Examinations, Periyar University.
10. University has provision of revaluation and re-totalling of students answer script. To facilitate the faculty members, inform the students after the results declared, faculty members assist the students for revaluation process.

## 2.6 Student Performance and Learning Outcomes

### 2.6.1 Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

#### Response:

1. As we are affiliated to Periyar university, we follow the Periyar University Syllabus and its outcomes are mentioned in the Periyar University Syllabus itself.
2. In order to communicate the Programme and course outcomes to the faculty members, we have placed a copy of the Periyar University Syllabus in all the staff rooms.
3. Hard copy of the syllabus is available in all the staff rooms for the reference of the faculty members.
4. The institution makes sure that, all the faculty members go through the syllabus copy before preparing for their classes.
5. The faculty members are instructed to take classes based on the outcomes given by the Periyar University, Salem.
6. The staff members of our college frequently inform the students of each faculty respectively about the outcomes of learning.
7. The students are encouraged to attend the classes regularly by the respective teachers of all faculties.
8. Regularly absent students are informed about their absence through SMS and letters. If the students' performance is poor the faculty members will inform it to the Principal of the college.
9. The faculty members of our college are informed to be prompt in attending the classes and completing the syllabus as per the lesson plan every year.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Past link for Additional information	<a href="#">View Document</a>

### 2.6.2 Attainment of programme outcomes and course outcomes are evaluated by the institution.

**Response:**

1. The institution evaluates the Programme outcomes and Course Outcomes once the syllabus is updated by the Periyar University.
2. As we are affiliated to Periyar University, Salem, we follow the syllabus prescribed by the Periyar University.
3. Once the syllabus is updated in the University website, our institution downloads a copy of all the course syllabus offered by the Institution.
4. All the downloaded copies, given to the HODs to discuss with their department faculty members to go through the syllabus and its outcomes carefully.
5. After understanding the syllabus, the institution asks the faculty members to handle classes as per the outcomes.
6. The programme outcomes are evaluated by the feedback given by the students and the Course outcomes are evaluated by the placement Coordinator.
7. Assessment/evaluation is considered as an indicator for evaluating student performance, achievement of learning objectives and planning. The subject teachers interact with the students with the Mark-List; advise them how to improve the writing style and write the main points in the presentation of answers.
8. Assignments, projects work and practical classes are taken for effective learning.
9. Participation in departmental seminar and publication of wall magazine, college magazine helps in skill development among students.
10. A separate feedback form is available for collecting data to evaluate the performance of the faculty members and Trainers.

**2.6.3 Average pass percentage of Students during last five years****Response:** 71.9**2.6.3.1 Number of final year students who passed the university examination year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
603	544	349	364	381

**2.6.3.2 Number of final year students who appeared for the university examination year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
665	628	649	591	570

File Description	Document
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View Document</a>

## 2.7 Student Satisfaction Survey

<p><b>2.7.1 Online student satisfaction survey regarding teaching learning process</b></p> <p><b>Response: 3.9</b></p>	
File Description	Document
Upload database of all currently enrolled students (Data Template)	<a href="#">View Document</a>

## Criterion 3 - Research, Innovations and Extension

### 3.1 Resource Mobilization for Research

**3.1.1 Grants received from Government and non-governmental agencies for research projects, endowments, Chairs in the institution during the last five years (INR in Lakhs)**

**Response:** 1.7

**3.1.1.1 Total Grants from Government and non-governmental agencies for research projects , endowments, Chairs in the institution during the last five years (INR in Lakhs)**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0.8	0.9	0

**File Description**

**Document**

List of endowments / projects with details of grants

[View Document](#)

e-copies of the grant award letters for sponsored research projects / endowments

[View Document](#)

**3.1.2 Percentage of teachers recognized as research guides (latest completed academic year)**

**Response:** 0

**3.1.2.1 Number of teachers recognized as research guides**

**File Description**

**Document**

Institutional data in prescribed format

[View Document](#)

**3.1.3 Percentage of departments having Research projects funded by government and non government agencies during the last five years**

**Response:** 4.65

**3.1.3.1 Number of departments having Research projects funded by government and non-government agencies during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	1	1	0

**3.1.3.2 Number of departments offering academic programmes**

2020-21	2019-20	2018-19	2017-18	2016-17
9	9	9	8	8

File Description	Document
Supporting document from Funding Agency	<a href="#">View Document</a>
List of research projects and funding details	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>
Paste link to funding agency website	<a href="#">View Document</a>

**3.2 Innovation Ecosystem****3.2.1 Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge****Response:**

1. During the pandemic period, our institution has created a unique and innovative Learning process to transfer knowledge.
2. Our Institution has purchased a separate software from Chanakya Academy, Trichy to conduct Online Unit Test & Online submission of Assignments.
3. The institution has created a separate software called Vysya App during Covid-19 to help the students to learn their subjects 24\*7.
4. A separate Software (CAMTASIA) was purchased to record subject videos and the videos were uploaded in the cloud space.
5. Our institution has also purchased a separate cloud space of 7TB to store the E-contents developed by the faculty members.
6. A unique user name and password has been given to all the students to access their subject videos 24\*7.
7. Along with the subject videos, study materials were also uploaded with possible questions to make the students to learn without any interruption.

**3.2.2 Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the last five years****Response: 2****3.2.2.1 Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	1	1	0

File Description	Document
List of workshops/seminars during last 5 years	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 3.3 Research Publications and Awards

#### 3.3.1 Number of Ph.Ds registered per eligible teacher during the last five years

Response: 0

##### 3.3.1.1 How many Ph.Ds registered per eligible teacher within last five years

##### 3.3.1.2 Number of teachers recognized as guides during the last five years

File Description	Document
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

#### 3.3.2 Number of research papers per teachers in the Journals notified on UGC website during the last five years

Response: 0.22

##### 3.3.2.1 Number of research papers in the Journals notified on UGC website during the last five years.

2020-21	2019-20	2018-19	2017-18	2016-17
4	4	5	2	1

File Description	Document
List of research papers by title, author, department, name and year of publication	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>



### 3.3.3 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

**Response:** 0.26

#### 3.3.3.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
3	1	9	3	3

File Description	Document
List books and chapters edited volumes/ books published	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

## 3.4 Extension Activities

### 3.4.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.

**Response:**

The institution provides service orientation program through NSS, holistic program through yoga. We also conduct Blood Donation Camp, Traffic awareness program, Dengue awareness program through NSS. AIDS awareness programme are also conducted by the NSS students to the village people. The students of Microbiology department are trained to find the blood groups of all UG students along with the help of their faculty members. Every year our college organizes blood donation camp with the help of Government Hospital, Salem. In the blood donation camp, more than 100 students donate their blood and if any people approach the institution for blood, our students are permitted to donate blood to them.

Various coordinators are available in the campus for NSS, RRC, YRC, Rotaract club. All these coordinators will follow their concern activities. This type of mechanism is available to track the students. Students do service in the temple, they control the crowd, queue the public and they serve food.

We are providing blood to various hospitals. If any person is in need of blood, they approach the College management and based on the doctor's letter we make necessary arrangements for the blood to reach the particular patient in the particular hospital.

Through NSS students every year we have a camp in particular village. Along with students some of the faculty members also gave them awareness about how to construct toilet facilities as per government scheme, about nutritious food, personal hygiene, surrounding's cleanliness and avoiding of plastic usage.

Necessary awareness is also given about vaccination which is used to increase the immunity power.

- NSS Members and our students have participated in road safety rally, anti-alcohol rally with pluck cards. With the support of the Salem district collector he arranged for a rally about aids awareness marathon, dengue awareness and sexual awareness. He issued pamphlets to the public.
- Through RRC we have conducted HIV/AIDS awareness program, ICT visit. A HIV affected person directly came and explained the consequences of HIV.

1. The institution provides service orientation program through NSS, holistic program through yoga.
2. Every year our college organizes blood donation camp with the help of Government Hospital, Salem. In the blood donation camp, more than 100 students donate their blood and if any people approach the institution for blood, our students are permitted to donate blood to them.
3. We are collecting feedback from the students regarding their curriculum. Two boys and two girls from each class will be asked to give their feedback in the form of questionnaire.
4. All the reports are consolidated and if any problem arises, we will take necessary steps to rectify the problem. If not, the faculty will be terminated from their service.
5. Some of the students and parents will convey information to the principal, immediately the problem will be discussed with the management and it will be rectified. Separate suggestion box is kept near the principal room.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

### 3.4.2 Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years

**Response: 5**

#### 3.4.2.1 Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.

2020-21	2019-20	2018-19	2017-18	2016-17
1	1	1	1	1

File Description	Document
Number of awards for extension activities in last 5 year	<a href="#">View Document</a>
e-copy of the award letters	<a href="#">View Document</a>

### 3.4.3 Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years

**Response:** 232

#### 3.4.3.1 Number of extension and outreached Programmes conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
21	57	46	50	58

File Description	Document
Number of extension and outreach Programmes conducted with industry, community etc for the last five years	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 3.4.4 Average percentage of students participating in extension activities at 3.4.3. above during last five years

**Response:** 100

#### 3.4.4.1 Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
1835	2000	1994	1940	1867

File Description	Document
Average percentage of students participating in extension activities with Govt or NGO etc	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 3.5 Collaboration

#### 3.5.1 Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship per year

**Response:** 42

##### 3.5.1.1 Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
21	21	0	0	0

File Description	Document
e-copies of related Document	<a href="#">View Document</a>
Details of Collaborative activities with institutions/industries for research, Faculty exchange, Student exchange/ internship	<a href="#">View Document</a>

#### 3.5.2 Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the last five years

**Response:** 11

##### 3.5.2.1 Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
5	0	0	0	6

<b>File Description</b>	<b>Document</b>
e-Copies of the MoUs with institution/ industry/corporate houses	<a href="#">View Document</a>
Details of functional MoUs with institutions of national, international importance, other universities etc during the last five years	<a href="#">View Document</a>

NAAC

## Criterion 4 - Infrastructure and Learning Resources

### 4.1 Physical Facilities

**4.1.1 The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.**

**Response:**

- Our institution is fully Computerised.
  - To carry out the administration work adequate systems are available.
  - Our college owns a well-equipped and fully automated library with the State-of –the –Art facilities like...
1. Online Public Access Catalogue System (OPAC) is available for easy accession of books for both staff and students.
  2. We have many national and international journals and magazines in all disciplines for Staff and Students reference.
  3. We are a member of British Council and American Library Chennai, which provides our staffs and students to get accesses to various subject related books all over the world.
  4. We have provided E-Gate facility for Students Entry inside the Library.
  5. Online reference of e-books and online purchase of books is available using DELNET for both students and staff.
  6. 300 systems are available in our institution for students and faculty members.
  7. All the class rooms and staff rooms are given internet connection to support digital learning.
  8. Internet speed of 10mbps band width is available in our institution to enhance the online access speed.
  9. The Staff rooms are equipped with latest systems and are Inter-connected for easy accesses.
  10. The faculty members can convey the necessary instructions and other announcements to the students from the Audio system which is available in each and every class room.
  11. Our institution is using separate software (CAMTISIA) for recording videos for online classes.
  12. We have developed software for online classes to help students during the pandemic situation.
  13. In order to help the students in continuing their learning process during the pandemic, our faculty members have developed E-Content for all the subjects and the videos are uploaded in the cloud for the students for their learning.
  14. In addition to this, we have also uploaded Swayam Videos in the cloud for the students reference.
  15. We are adopting a policy that, at the end of every academic year management will conduct staff meeting regarding the requirements of their department (ex: chemicals, books, instruments etc...).
  16. Our Institution has a magnificent infrastructure to provide excellent and quality education to the students.
  17. We have adequate class rooms with Public Address System.
  18. The Life Science students are made available with well-equipped laboratories for each field of science with modern equipments.
  19. Management is providing sufficient laboratory facilities for existing UG & PG courses.
  20. All the faculties are given with a user id and password.
  21. An information board is set up in every class room to display useful articles and facts.
  22. In case of power shut down, a separate standby 200 KVA & 120 KVA generator provides non-stop power supply to the entire campus without interruption.

23. We have already installed CCTV camera in all the classrooms in the year 2001 itself through which parents can see the class room teaching from the home itself with the help of INet.
24. We have four auditoriums within the college campus with various seating capacity. All over the auditorium provides with ICT facilities.
25. We have four separate computer labs and in each computer lab 60 systems are provided.
26. All the systems are connected through LAN.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

#### 4.1.2 The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

##### Response:

1. We have a separate outdoor auditorium and three indoor auditoriums to develop cultural activities, sports games, gymnasium and yoga.
2. The Indoor auditoriums are equipped with latest ICT facilities to teach indoor games like Chess and carrom.
3. We have a concretised Basketball stadium with flood Light facility.
4. Separate Yoga centre is available in our institution to maintain both physical and mental health of both staff and students.
5. Both Outdoor auditorium & Vasavi Indoor auditorium are used to conduct cultural activities.
6. "Manvalakai Yoga" is a part of our curriculum prescribed by Periyar University, Salem, for all 1St Year UG Students.
7. To support this curriculum, International Yoga day is celebrated every Year.

##### ◦ *Extra- curricular activities and sports*

The infrastructural facility of our College promotes extra-curricular activities to develop Leadership skills, Event Management skills among our students.

Every year the college organizes many numbers of extra-curricular activities apart from concentrating on academic activities. Our College has organized Workshop, Symposium, Inter-Collegiate Meet & Seminars, etc.

We periodically conduct the following extra-curricular activities with the help of the facilities available in the campus:

- Inter-Collegiate Meet / Seminar are conducted by the various department of our institution.
- Management Development Programme by the Department Management Studies.

- Entrepreneurial Development Programme.
- Tamil Literary Association.
- English Literary Association.
- 3 NSS units (2 units for boys & 1 unit for girls) are functioning with 300 students in our institution.
- The College also has a Junior Jaycee Wing of JCI Salem Steel City, Rotaract Club of Salem North, Youth Red Cross, Red Ribbon Club, Blood Donor's Club, Saplings Club and Consumer Club. Various extension activities are conducted through the above clubs.

◦ *To develop the vocational skills of the students, we conduct courses like,*

- Yoga and Meditation Courses
- Glass Painting
- Mehandi Designing
- Fashion Designing
- Fashion jewellery making

◦ **Cultural Activities:**

- Pongal day celebration
- New Year celebration
- Friendship day Celebration
- Annual day Celebration.
- Celebrating the Birthday's of National leaders
  - like Dr.A.P.J. Abdul Kalam,
  - Kamarajar, etc...
  -

**Sports & Games:**

- A physical director is appointed to guide the students in the sports & games activities.
- The physical director encourages and train the students to participate in various sports events like Cricket, volley ball, Basketball, Shuttle cork and games like chess, carom, etc., The winning team of our institution in various colleges/ Universities will be honoured through Public Address System and also awarded during the college day celebration.

**Cultural and extracurricular activities:**

- One of our faculty members have been given additional in charge to acts as a Co-ordinator for Cultural & Intra curricular activities.
- The college motivates the students to participate in various cultural and Intra-curricular activities. Every year we are conducting painting and Rangoli and Craft work classes.
- Students who have excellent talents are identified and they are encouraged to participate in inter collegiate competition organized by various college.



File Description	Document
Paste link for additional information	<a href="#">View Document</a>

#### 4.1.3 Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc. (Data for the latest completed academic year)

**Response:** 100

##### 4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 60

File Description	Document
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

#### 4.1.4 Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)

**Response:** 15.33

##### 4.1.4.1 Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
32.20952	54.08928	32.01263	12.10396	28.50416

File Description	Document
Upload Details of budget allocation, excluding salary during the last five years (Data Template)	<a href="#">View Document</a>
Upload audited utilization statements	<a href="#">View Document</a>

## 4.2 Library as a Learning Resource

### 4.2.1 Library is automated using Integrated Library Management System (ILMS)

**Response:**

The Library Advisory Committee has the following members:

- The Principal of the Institution
- The HODs of all the Departments
- Librarian

***Roles and Responsibilities of the committee:***

The committee arranges for a meeting and they discuss about the needs of the library. They take decisions on purchasing of books, journals, magazines, newspapers, etc. for the library.

They discuss about the modernization of the library regarding the establishments. Whenever the faculty and students are in need of latest edition of reference books, the Advisory Committee takes immediate steps to avail of the needs after discussing with the management.

***The following facilities are provided inside the UG library:***

Our College has two computerized libraries which are the treasure houses of knowledge and information. The library contains books on various subjects, periodicals (both national and international), audio-visual materials and encyclopedias, previous exam question papers, back volume of journals, magazines and other reference materials.

- The College libraries have the details of all the books, journals, magazines, etc in the catalogue which can be used by the students for their reference.
- Our college library has Communication skill and Soft skill-oriented books with special references to help the students to develop their Skills.
- The UG students are issued with 5 library cards and the PG students are issued with 5 library cards to access the books in the library.
- The staff members are provided with 15 library cards, which they use for their reference purposes.
- The College has a tie-up with British Council Library and American Council Library to access latest publications to enrich the knowledge of the students and staff in the present scenario.
- The libraries function during all working days (9.00a.m TO 6.00 p.m) for easy accessing of books and magazines for the benefit of the hostel students.
- We have installed LIPSNET software which is developed by Dolphin Software's Solution, Coimbatore. Using these Software students can access the books and see the index page of particular book through OPAC. But, during the normal working days, the students will make use of the library more.
- CCTVs have been installed in the library

- **Totalareaofthelibrary(inSq.Mts.)**

UG Library = 4641.61 Sq.fts

- **Totalseatingcapacity**

UG Library = 120

**Working days:**9.00 am to 6.00 pm

**Holidays :** 9.00 am to 2.00 pm (if necessary)

**Before Exams:** 9.00 am to 6.00 pm

**During Exams:** 9.00 am to 6.00 pm

- **OPAC** – is available in the library and 400 users can access it.
- **In-house/remoteeaccesstoe-publications** - Nil
- **Libraryautomation**
- Dolphin software, Lips I-NET 5.0 version 5.0.100.
- OPAC for easy access, availability and reference of books.
- E-Gate facility for the student's entry.
- Online reference of e-books and online purchase of books is available using DELNET, INFLIBNET.

- **Totalnumberofcomputersforpublicaccess**

UG Library = 2

- **Totalnumbersofprintersforpublicaccess**

UG Library = 1 Laser Printer

- **Averagenumberofwalk-ins – 250 nos.**
- **Averagenumberofbooksissued/returned –**

UG Library = 125/75

- **Ratiooflibrarybookstostudents enrolled**

UG - 1:2

PG - 1:5

Total Number of Books in the library: 24,901

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for Additional Information	<a href="#">View Document</a>

#### 4.2.2 The institution has subscription for the following e-resources

- 1.e-journals
- 2.e-ShodhSindhu
- 3.Shodhganga Membership

- 4.e-books
- 5.Databases
- 6.Remote access to e-resources

**Response:** C. Any 2 of the above

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership , Remote access to library resources, Web interface etc (Data Template)	<a href="#">View Document</a>

#### 4.2.3 Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)

**Response:** 1.11

##### 4.2.3.1 Annual expenditure of purchase of books/e-books and subscription to journals/e- journals year wise during last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
0.05536	0.54290	0.53244	2.28792	2.13830

File Description	Document
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the last five years (Data Template)	<a href="#">View Document</a>
Audited statements of accounts	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

#### 4.2.4 Percentage per day usage of library by teachers and students ( foot falls and login data for online access) during the latest completed academic year

**Response:** 9.16

##### 4.2.4.1 Number of teachers and students using library per day over last one year

**Response:** 175

File Description	Document
Details of library usage by teachers and students	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 4.3 IT Infrastructure

#### 4.3.1 Institution frequently updates its IT facilities including Wi-Fi

##### Response:

There are different types of configuration systems provided in our College.

1. Processor - Intel Pentium, core 2 duo, Dual core , core i3

2. Ram - 2GB,4GB,8gb

3. HDD - 40GB, 120GB, 500GB

4. Monitor - 15", 17", 19"

Total Number of Computers - 300

- **Computer-student ratio:** 6:1
- **LANfacility:** 4 Server + 300 Systems + 57 class rooms
- **Wi-Fi facility:** available
- **Licensedsoftware (**

1. System OS software:

-Windows 7,Windows 10 , Windows 11, Windows 2012 server & Windows 2016 server.

2. Application software:

Tally 9.0, Quick Heal Anti-Virus and all windows applications

We have **MICROSOFT CAMPUS AGREEMENTS** so, we use entire original Microsoft software like MS-OFFICE, VISUAL DOT NET, MICROSOFT SECURITY ESSENTIALENDPOINT, etc...

- **Number of nodes/computers with Internet facility:**

A separate internet lab is available in our campus. We have provided 60 systems with 10 mbps Bandwidth speed provided.

S.NO	ITEMS	QUANTITY
1	EPSON PRINTERS	6 LASER PRINTERS

2	EPSON SCANERS	3 Ordinary Scanners, 1 Pen scanner, 1 Page scanner					
3	NUMERIC UPS	30KVA 360 Battery	volt 360 Battery	25KVA 240 Battery	volt 240 Battery	15KVA 10KVA 240 Battery (3 No's)	1KVA 240 volt Batter
4	CARRIER  A.C	8 TONS = 4 NO ( Centralized A.C)					
		12 TONS=1 NO ( Centralized A.C)					

Our institution is fully automated.

1. To carry out the administration work adequate systems are available.
2. 300 systems are available in our institution for students and Staff.
3. All the class rooms and staff rooms are given internet connection to support digital learning.
4. Internet speed of 10 mbps band width is available in our institution to enhance the online access speed.
5. The systems are updated regularly with up-to-date necessary software updates.
6. Latest Licensed Anti-Virus software's are installed in all the computers ever year.
7. Every year, all the damaged systems are replaced with new systems.
8. According to the Periyar University syllabus, the software's will be loaded in the system.
9. All the systems are connected with LAN.
10. The Institution provides up-to-date computer facility. 4 separate computer labs are there in our College campus. Systems are provided in faculty rooms, Administrative Officer's room, cash Office room and in the Principal's room. Moreover, both the hostels have computer lab facilities

File Description	Document
Upload any additional information	<a href="#">View Document</a>

#### 4.3.2 Student - Computer ratio (Data for the latest completed academic year)

**Response:** 6:1

File Description	Document
Student – computer ratio	<a href="#">View Document</a>

#### 4.3.3 Bandwidth of internet connection in the Institution

**Response:** D. 05 MBPS – 10 MBPS

File Description	Document
Upload any additional Information	<a href="#">View Document</a>
Details of available bandwidth of internet connection in the Institution	<a href="#">View Document</a>

### 4.4 Maintenance of Campus Infrastructure

**4.4.1 Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)**

**Response:** 75.6

**4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)**

2020-21	2019-20	2018-19	2017-18	2016-17
135.22	160.90	181.22	168.65	155.22

File Description	Document
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View Document</a>

**4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.**

**Response:**

We have well established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, class rooms for the development of the institution. The following are the ways of maintaining and utilizing the facilities.

1.Laboratory

- Every year, we purchase new chemicals for the Science department Laboratories.
- Expired chemical in the Science department laboratories is listed down and destroyed periodically.
- Damaged / Broken equipment's are repaired and replaced regularly.

## 2. Library

- Every year, stock list is taken by the Librarian and the HODs are given responsibilities to go through the stock list.
- The HODs & faculty members go through the syllabus copy which is kept in their respective staff rooms to prepare new stock list to purchase books as per Updated University syllabus.
- Damaged books, Old newspapers are destroyed only after the approval of the IQAC committee.
- Our institution advises the faculty members to search for standardized Journals & magazines to improve the learning process of both Students & Teachers.

## 3. Sports complex

- Every Year damaged sports equipment's are replaced with new ones in accordance with the requirements given by the Physical Director of our Institution.

## 4. Computers

- All the systems in our institution are serviced every year on percal basis and are kept updated.
- If there is a requirement for the increase in the internal storage space( Hard drive), the institution purchase internal storage space based on the requirements given by the System Assistant..
- Regular AMC is done on institution UPS and are maintained in working condition.
- If the old batteries are expired, new batteries are purchased based on the requirements given by concern in charges.
- A separate system administrator is appointed to maintain computers & Laboratory.

## 5. Classrooms

- Every year, damaged Benches in the classrooms are repaired and old benches are replaced with new ones if needed.
- All the class rooms are cleaned and sanitized daily.
- Damaged black & white boards are replaced with new ones.
- Black boards inside the class rooms are painted periodically.
- LCD projector & systems with network facility is provided in all classrooms.
- All the classrooms are equipped with CCTV facility.
- Speakers are provied in the classrooms for Public Adressing System.

File Description	Document
Upload any additional information	<a href="#">View Document</a>



## Criterion 5 - Student Support and Progression

### 5.1 Student Support

#### 5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during last five years

Response: 5.93

##### 5.1.1.1 Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)

2020-21	2019-20	2018-19	2017-18	2016-17
175	82	90	104	115

#### File Description

#### Document

upload self attested letter with the list of students sanctioned scholarship

[View Document](#)

Upload any additional information Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years (Data Template)

[View Document](#)

#### 5.1.2 Average percentage of students benefitted by scholarships, freeships etc. provided by the institution / non- government agencies during the last five years

Response: 1.7

##### 5.1.2.1 Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)

2020-21	2019-20	2018-19	2017-18	2016-17
21	26	38	51	28

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Number of students benefited by scholarships and freships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View Document</a>

### 5.1.3 Capacity building and skills enhancement initiatives taken by the institution include the following

1. Soft skills
2. Language and communication skills
3. Life skills (Yoga, physical fitness, health and hygiene)
4. ICT/computing skills

**Response:** A. All of the above

File Description	Document
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>
Link to Institutional website	<a href="#">View Document</a>

### 5.1.4 Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years

**Response:** 0

#### 5.1.4.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Number of students benefited by guidance for competitive examinations and career counselling during the last five years	<a href="#">View Document</a>

### 5.1.5 The Institution has a transparent mechanism for timely redressal of student grievances

**including sexual harassment and ragging cases**

- 1. Implementation of guidelines of statutory/regulatory bodies**
- 2. Organisation wide awareness and undertakings on policies with zero tolerance**
- 3. Mechanisms for submission of online/offline students' grievances**
- 4. Timely redressal of the grievances through appropriate committees**

**Response:** C. 2 of the above

<b>File Description</b>	<b>Document</b>
Upload any additional information	<a href="#">View Document</a>
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View Document</a>
Details of student grievances including sexual harassment and ragging cases	<a href="#">View Document</a>

**5.2 Student Progression****5.2.1 Average percentage of placement of outgoing students during the last five years**

**Response:** 21.33

**5.2.1.1 Number of outgoing students placed year - wise during the last five years.**

2020-21	2019-20	2018-19	2017-18	2016-17
15	45	123	194	28

<b>File Description</b>	<b>Document</b>
Upload any additional information	<a href="#">View Document</a>
Self attested list of students placed	<a href="#">View Document</a>
Details of student placement during the last five years (Data Template)	<a href="#">View Document</a>

**5.2.2 Average percentage of students progressing to higher education during the last five years**

**Response:** 40.96

**5.2.2.1 Number of outgoing student progression to higher education during last five years**

Response: 247

File Description	Document
Upload supporting data for student/alumni	<a href="#">View Document</a>
Details of student progression to higher education (Data Template)	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 5.2.3 Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: IIT-JAM/CLAT/ NET/SLET/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations, etc.)

Response: 0

#### 5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: IIT/JAM/ NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations, etc.)) year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

#### 5.2.3.2 Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Number of students qualifying in state/ national/ international level examinations during the last five years (Data Template)	<a href="#">View Document</a>

## 5.3 Student Participation and Activities

### 5.3.1 Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.

**Response: 36**

**5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.**

2020-21	2019-20	2018-19	2017-18	2016-17
3	20	1	3	9

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national/international level during the last five year	<a href="#">View Document</a>
e-copies of award letters and certificates	<a href="#">View Document</a>

**5.3.2 Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities following duly established processes and norms (student council, students representation on various bodies)**

**Response:**

◦ *Extracurricular and Co-curricular Activities:*

Through their Association of each Department inspires the students to participate in Domain Specific Competitions and Interdepartmental Competitions. Separate clubs like Sports club, NSS, YRC, RRC, JCI, and Citizen Consumer Club are there in entrepreneurial development cell to promote internal and external participation of our students in extracurricular and co-curricular activities by concern coordinators.

**a) Additional academic support and flexibility in examinations:**

The college encourages the students to participate in sports and other extracurricular activities. To identify the students in the first year itself we have sports quota as directed by physical director.

**b) Special dietary requirements, sports uniform and materials:**

From various department selection of students is done by physical director for university games such as Cricket, Volley ball, Basketball, athletes etc., During the days of practice and participation in sports the students are given full attendance in order to encourage them. Necessary facilities are provided to them and funds are allotted by the management for the purposes of sports equipments like uniform, bat and ball etc., Traveling allowances will also be given by the college to sportsparticipants.

**c) Any other**

Various concessions are given to them for payment of fees and to encourage them through financial assistance. Such as TA, DA for the students who are winning prizes for first place 100%, for second place 75%, for third place 50% of reimbursement.

**Cultural and extracurricular activities:**

- One of our faculty members have been given additional in charge to acts as a Co-ordinator for Cultural & Intra curricular activities.
- The college motivates the students to participate in various cultural and Intra-curricular activities. Every year we are conducting painting and Rangoli and Craft work classes.
- Students who have excellent talents are identified and they are encouraged to participate in inter collegiate competition organized by various colleges.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

**5.3.3 Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)**

**Response:** 42

**5.3.3.1 Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	60	46	38	66

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions (Data Template)	<a href="#">View Document</a>

**5.4 Alumni Engagement****5.4.1 There is a registered Alumni Association that contributes significantly to the development of**

**the institution through financial and/or other support services****Response:**

We have a registered alumni Association in our campus.

- Through alumni association, we are providing a lot of activities to our college students.
- Maximum alumni students completed Chartered Accounting and are working in different parts of the globe.
- The alumni students of our institution help us in our academic activities.
- They contribute a little financial support to the institution.
- Some of our alumni are working in MNC companies, Banks, Professors of various Institutions, government jobs, corporate and IT sector.
- We are conducting alumni meet two years once.
- Our alumni are giving Guest Lecture to our students of various departments and also, they share their ideas with IQAC members through E-mail.
- The IQAC members of our institution are frequently interacting with our alumni's and their suggestions will be taken in to account for the development of the institution.
- Alumni's are invited to talk with final year students to share their experience and views, which will help the students to get knowledge about their career.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

**5.4.2 Alumni contribution during the last five years (INR in lakhs)**

**Response:** C. 3 Lakhs - 4 Lakhs

File Description	Document
Upload any additional information	<a href="#">View Document</a>

## Criterion 6 - Governance, Leadership and Management

### 6.1 Institutional Vision and Leadership

#### 6.1.1 The governance of the institution is reflective of and in tune with the vision and mission of the institution

##### Response:

Vasavi Vidya Trust was formed by Seven Executive Trustees and with ten members in Salem. The name of these Executive Trustees are Thiru O.V.S. Pandurangan, Thiru.R . Balakumar , Thiru.G. Manikkam Chettiar, Thiru. S.A.V.R. Krishnan, Thiru. Ayannan, Thiru.S.C.Natarajan, Thiru. N.Vittaldas. The name of ten members are Thiru.P.V.Jeganathan Chettiar, Thiru.B.Ramamoorthy Chettiar, Thiru. K.S. Kothandaraman Chettiar, Thiru. S.N.Venugopal Chettiar, Thiru. A.Lakshmi Narayanan, Thiru. R.Nirmal Prakash, Thiru. R.Balasami Chettiar, Thiru. R.Navaneethem Chettiar, Thiru. V.N. Geetha Krishnan, and Thiru. T.M.Bangaru Chettiar.

The Vasavi Vidya Trust was hosted a Conference On 12-4-1989 in Salem and decided to start a value-based School in Salem district. At that time Thiru. O.V.S. Pandurangan held the post of Chairmanship, Thiru.G. ManikkamChettiar held the post of secretary and Thiru. S.A.V.R. Krishnan held the post of Treasurer for Vasavi Vidya Trust. The Trust consists of 205 members in and around the TamilNadu State.

In the Vasavi Vidya Trust, magnanimous people were willing to endorse value based higher education Institution to the student community by starting a new College in Salem city, instead of starting a new School since most of the Private Schools have already been functioning by Vysya community people for the past 100 years. A final decision was taken in the conference on 06-07-1989 to start a college in Salem district. For that purpose a land was registered on 02-11-1989 at Masinaickenpatty Village Ayothiapattinam, in Salem city. On 25-01-1990 foundation was laid for the construction of Higher Education Institution by the Trust.

The Proposal was submitted to the Education Department as well as to Madras University for the sanction of a new College in Salem city. The proposal was accepted and sanction accorded in Government orders No. 762/1990 Dated 06-06-1990 to start a new self-financing College. The former honourable Chief Minister of Tamilnadu Thiru.M.Karunanithi inaugurated the College on 29-07-1990. Periyar University was started in 1998 and there upon this college was affiliated to Periyar University, Salem District.

##### Vision

- To make the district of Salem (number one) in the field of higher education on par with National and International standards.
- To become a globally recognized centre of Excellence in the field of Higher Education and research.
- To provide education through innovative methods keeping pace with the changing scenario.
- To enhance student's skill in an effective way.

##### Mission

- Our mission is to generate and disseminate knowledge with discipline.



- To provide qualitative education at affordable cost for the rural students.
- To explore the frontiers of wisdom and to extend it further for the service of humanity.
- To cherish, advocate, nurture and live by our values.

Our Institution is run by Vasavi Vidya Trust. All the members in the trust are Philanthropists. They want to give Good & Quality education to the students. It was their mission, when they started this institution. We only collect nominal fees from the students. We follow the Mission and Vision properly in our college.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

### 6.1.2 The effective leadership is visible in various institutional practices such as decentralization and participative management

#### Response:

#### Practice 1. Planning of Academic Activities

- Appointed various Committies to take care of their duties properly for the welfare of the students.
- Formation of different statutory sub committees comprising representatives from all stakeholders of the college for coordinating important administrative activities of the college.
- Formation of different sub-committees under the supervision of IQAC comprising representative of all stakeholders of the college to improve the Academic Quality of the Institution.
- The principal initiates various quality enhancement programmes in the institution and it is assisted by HODs, Administrative Head, In-charges and coordinators of various cells/committees in decision making process of the Institution.
- HODs conduct periodical meetings in their department with the faculty members and the decisions taken in the meetings will be noted in the Hod's minutes note.
- The HODs will inform the principal about the decison taken in department meeting.
- The management ensures a smooth flow of information Top down and bottom-up paving way for excellent teamwork between Management & Staff members.

#### Practice 2 Placement Activities

- Placements are one among major achievements of the institution. The placement cell is Headed by the Head of the Institution and it has a Placement coordinator also.
- The Placement cell aims at enhancing the student's overall performance for their desired career goals.
- Interview details are mailed to the students and the institution encourages the students to actively take part in Interviews.
- During the COVID-19 period most of the companies asked the institution to send the students data (Students Mobile No, Mail id) for recruitment purpose.

- After the recruitment is over, the companies are intimated the selected students list to the college mail id for maintaining our records.
- Through placement cell, we are conducting Softskill Training, Aptitude training to improve the knowledge of the students.
- A seperate Placement co-ordinator is appointed to monitor all the placement activities.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

## 6.2 Strategy Development and Deployment

### 6.2.1 The institutional Strategic / Perspective plan is effectively deployed

#### Response:

During the beginning of the academic year, the principal conducts a meeting with the HODs of all the departments to discuss about the perspective plans.

Our Perspective Plans are:

1. To implement new study programs for both UG & PG.
2. To increase the student's admission for all the courses.
3. To encourage students to create University Rank holders.
4. To introduce new Certificate courses.
5. Based on the student's feedback, the teaching learning methods must be improved.
6. Encourage the faculty members to publish research papers in reputed & high impact factors journals.
7. To Sign more MoU's with companies and Industries.
8. Internet speed must be increased.
9. Steps for digital learning should be implemented in the institution.
10. To create a separate software for the students to study and learn from home.
11. Plan to maintain the institution pollution free and plastic free.
12. To form various committees to enhance student's involvement.
13. To conduct timely Internal Audit.

File Description	Document
strategic Plan and deployment documents on the website	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

### **6.2.2 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules and procedures, etc.**

#### **Response:**

IQAC members will conduct the meeting with the faculty members monthly. At the time of meeting the faculty members will discuss the problems, needs and requirements of the students for the curriculum support they need.

#### Strategic Planning:

- We adopt the bottom – up planning approach.
- Plan to introduce new courses with the suggestions given by the HODs and faculty members in the meeting with the secretary.
- Planning and implementing activities of the college, association programmes are done in concurrence with HODs and faculty members and students.
- Effective Planning and implementations are done through teamwork.
- The formation of various committees comprising of faculty members
- Periodical meetings of the members of the committees with the Principal.
- **Decision Making:**

The management takes decisions in academic and administrative matters with the consultation of the Principal and the staff members. The secretary meets the Principal and staff members at least twice in a month. In academic matters, the Principal takes decisions in consultation with the HODs – Principal meets the HODs and staff members periodically for planning and implementation of academic programmes. HODs meet their department members frequently to have a conversation on academic matters and the final decision is taken by the HODs.

#### **Recruitment Policies**

##### ***The policy statements and action plan for fulfilment of the stated mission:***

Our institution recruits faculty members based on the following procedures. We give advertisement in leading dailies for the post of Assistant Professor in various department to promote quality education, based on the advertisement, candidates will apply for the post of Assistant Professor in relevant disciplines. The applications will be shortlisted according to the requirement of department; the eligible candidates are invited through post to appear for the interview in a particular date.

We invite subject experts from various colleges and other Universities Professor for conducting interview. On the day of interview, the selected candidates are asked to assemble at different rooms according to their major / specialization. Then, a written test will be conducted based on their major / specialization and the marks obtained by the candidates are taken to the consideration for final round.

The second round is Chalk and Talk method. Experts and panel members will ask the candidates to assemble in a room. According to their scoring of the marks the candidates have to take class at least 5-10 minutes in their respective subjects before the subject experts along with other candidates. The final round is questionnaire session and it will be held between the candidate and panel members along with the faculties to check their communication skills, teaching skills and subject knowledge. Finally, subject

experts and our Hod's will prepare a rank list based on the written exam and class room presentation. The highest scored candidate will be selected by the panel members and suggest to the management. Then the management will issue the appointment order to the selected candidate. This is the recruitment and selection process which is followed by our institution in every academic year.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>
Link to Organogram of the Institution webpage	<a href="#">View Document</a>

### 6.2.3 Implementation of e-governance in areas of operation

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

**Response:** B. 3 of the above

File Description	Document
Screen shots of user interfaces	<a href="#">View Document</a>
Details of implementation of e-governance in areas of operation, Administration etc	<a href="#">View Document</a>

## 6.3 Faculty Empowerment Strategies

### 6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

**Response:**

Our institution has an effective welfare measure for teaching and non-teaching staff. They are as follows,

1. Both Teaching and Non-Teaching staff are given personal loan.
2. Financial support ( Medical Purpose/ Marriage/ House Construction) is provided to Teaching and Non-Teaching staff .
3. Teaching staff were given loan to buy laptops to prepare E-Contents as per the syllabus of Periyar University, Salem.
4. All the Teaching and Non-Teaching staff were given Uniforms & Sarees.
5. Computer training is given to Non-Teaching staff by our Computer Science Faculty for hands on experience in operating the systems.
6. An orientation programme is given to maintain files, documents in the administration process.
7. The teaching staff members are encouraged to attend various workshops, seminars and conference

invited from various institutions in and around Salem. Through this they can stimulate their professional skills and competencies into a better level.

8. Each class room has the projector facility; the staff can show lot of information as virtually to the students. This enhances their learning and development.
9. The management encourages the staff members to develop their research skills, for this purpose, management is providing On Duty to attend conference/Workshops/Seminar organized in various places.
10. The Head of the Institution motivates the faculty members to publish their article in National/International Journals to develop their research skills.
11. The faculty members of Management studies will conduct one day orientation program to improve the ability of the Non-Teaching staff. If the Non-Teaching staff has any doubt, they will clarify their doubts with their concern department HODs and the Head of the institution.
12. All the heads of the department are encouraging and guiding the Non-Teaching staff to improve their work efficiency.

File Description	Document
Upload any additional information	<a href="#">View Document</a>

### 6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

**Response:** 3.51

#### 6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
1	9	3	0	0

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Details of teachers provided with financial support to attend conference, workshops etc during the last five years	<a href="#">View Document</a>

### 6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

**Response:** 0.2

#### 6.3.3.1 Total number of professional development /administrative training Programmes organized

**by the institution for teaching and non teaching staff year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	1	0	0	0

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Reports of Academic Staff College or similar centers	<a href="#">View Document</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff	<a href="#">View Document</a>

**6.3.4 Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course ).**

**Response:** 12.13

**6.3.4.1 Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
20	14	7	2	2

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Details of teachers attending professional development programmes during the last five years	<a href="#">View Document</a>

**6.3.5 Institutions Performance Appraisal System for teaching and non-teaching staff**

**Response:**

- Our institution has performance appraisal system for both Teaching and Non- Teaching staff.
- The Faculty members of our institution are given incentives, if they complete a course in Swayam.
- If any faculty members of our institution produces 100 % result, the management will honour the faculty member.

- On Duty is provided to the faculty members who attend FDP programs.
- The performance of the faculty is evaluated by the students under the supervision of Administrative Officer along with the two senior faculties.
- A standard feedback questionnaire is issued to the students and feedback about their level of understanding and performance of the faculty inside the classroom is evaluated and also the principal will call some students in each class and enquire about the faculty member's performance.
- A consolidated report is prepared and it is handed over to the Head of the Institution. The Principal personally discuss with the faculty and help them to identify their area of weakness and advise them to improve their performance.
- Randomly, the principal and Head of the Department will visit the classes to assess the teaching ability of the faculty members.
- Apart from this, the Management evaluates the performance of the faculty through the results produced by them in the University examinations. Based on this result and feedback submitted to the principal, management will recognize the employee quality and their various activities which they perform. The potential staff members are promoted for higher in-charge and their suggestions are taken for consideration to the development of institution.

## 6.4 Financial Management and Resource Mobilization

### 6.4.1 Institution conducts internal and external financial audits regularly

#### **Response:**

Yes, we conduct Internal audits regularly to monitor the funds regularly and we do not do an External audit since we have internal audits for the past 31 years.

Our institution is a self-financing college. We have a separate accountant with tally knowledge to Internal Audits. We have a separate software to maintain the day-to-day income and expenditure. All the data are loaded in the software properly. Through that software, a report is generated and the same is submitted to our college auditor. The auditor will prepare a Financial statement based on the report and the same will be submitted to the IT department.

For department audits, Life science faculty members will do the internal audit of their department by interchanging the faculty members. For every six months internal audit is being done. And for computer science department, a separate system administrator is appointed to maintain all the systems, servers, UPS & Batteries.

#### **Internal Audit:**

All the Heads of the department maintain their departments perfectly. We have internal audit mechanism as the each Heads of the department will shuffle to other department to inspect the department activities, achievements, and department requirements etc. This procedure is following for every year by the management and through this mechanism we have a chance to know about each department queries, their growth compared to last year and overall departmental activities.

**Example of outcome of the Internal mechanism of our institution:**

Last year we have found that Life Science department didn't update their inventory details and after that it was properly rectified.

**External Audit:**

Our institution belongs to Vasavi Vidya Trust, in this trust we have plenty of financial operations, so our institution has an experienced Chartered Accountant, who will audit and review with the management regarding income and expenditure and submit it to the Income Tax Department. We have not faced any major audit objections.

**6.4.2 Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)**

**Response:** 0

6.4.2.1 Total Grants received from non-government bodies, individuals, Philanthropers year wise during the last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the last five years	<a href="#">View Document</a>

**6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources**

**Response:**

Ours is a Self-Financing institution and the sources of our funds are from the tuition fees paid by the students. We use the income received from the students fees to meet out the day-to-day expenditure of our institution. As we are a self-financing institution, we don't receive any funds from the government or any other private bodies. The entire revenue of the college is based only on the tuition fees paid by the students of our institution. Expenditure of the institution and Staff salary expenditure is balanced only by the tuition fees.

Through that fund the institution meets a demand of the requirements for all the departments. Although there is no such deficiency fund since our institution meet to fulfil the need. All the necessary income and expenditure details were submitted by our institution auditor to the management and the statement will be



submitted to the Income Tax Department. Once in every year the institution will conduct a general body meeting with all the Life Members of Vasavi Vidya Trust along with the Trust Committee Members to discuss and take decisions that how to utilize the fund and mobilize the fund etc. and with the surplus fund we plan to use it for future development of the institution, we have purchased some acres of land very near opposite to the institution and this land is owned by Vasavi Vidya Trust.

## 6.5 Internal Quality Assurance System

### 6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

#### Response:

1. Our college is affiliated to Periyar University Salem, Tamilnadu.
2. Continuous internal assessment (CIA) has to be done based on the University norms.
3. For the university examinations question papers will be received from Periyar University for each semester.
4. IQAC contributes by setting innovative plans for teaching and learning process.
5. Checking the execution of lesson plans (schemes) provided by the faculty members. Examine the Teaching and Learning process by collecting feedback from the students. Track the students' progress through Unit tests, Seminars and Model exams.
6. It was decided that, the academic year will be handled through online classes for all the students.
7. An analysis was made to develop Teaching Learning process during Covid-19 Pandemic.
8. All the faculty members were asked to develop E-content for their respective subjects.
9. Encouraging the staff to participate & publish research papers in UGC-Care Journals.
10. All the faculty members and students were informed to get vaccinated against Covid-19 Pandemic.
11. Once in six months Management department faculty members committee will conduct Motivational Program to Non-Teaching staffs to improve their efficiency in day-to-day work.

File Description	Document
Upload any additional information	<a href="#">View Document</a>

### 6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities ( For first cycle - Incremental improvements made for the preceding five years with regard to quality For second and subsequent cycles - Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives )

#### Response:

1. In the beginning of every academic year, the head of the Institution conducts a meeting with the Heads of the Department for effective progress in the academic year.

2. Daily five words with their vernacular and English meanings along with the usage are announced through Public Address System to enrich English vocabulary.
3. Daily, one Thirukural is explained with the meaning to the students, to realize and make their lives noble through Public Address System.
4. Before the commencement of each academic year, all the Head of the Departments prepare their academic year plan (Scheme) under the guidance of the Principal to complete their syllabus on time.
5. All the meetings and plans are recorded in the Minutes note and maintained for future reference.
6. The quality of delivering content by the faculty members is periodically monitored by getting feedback from the students through a separate software.
7. Similar procedure is followed for practical classes also to maintain the quality in Teaching.
8. Practical Animation videos are created by our faculty members and it is shown to the students for their better understanding.
9. Subjects are allocated based on the willingness & area of specialization of the faculty members of our Institution.
10. Course Study materials such as lecture notes, Question banks are given to the students during the completion of every unit.
11. The same material is uploaded in a separate cloud space for students' reference.
12. The details of the uploading videos and study material for concern subjects are recorded by the faculty members of the concern departments and periodically monitored by the principal after the completion of each unit.
13. For each class, time table will be prepared as per the norms prescribed by the University Syllabus.
14. We follow online feedback system in our institution. Feedback is obtained from the students twice in each semester.
15. In order to make the feedback system easy, we have developed a separate feedback software for the students with a set of Twelve questions.
16. A boy and Girl are called from each class to give their feedback.
17. Once the feedbacks are collected from the students, the management conducts a meeting with all the Heads of the department to discuss about the feedback.
18. Later, all staff meeting is conducted to discuss the ways to solve the problems faced by the students.
19. The feedbacks of the students are taken seriously by the institution and solutions are given within a week.
20. The institution monitors all the feedback regularly to ensure the standard of institution.
21. This procedure is followed every year but during last two academic years, we faced difficulties in getting the feedback due to COVID.

### **6.5.3 Quality assurance initiatives of the institution include:**

- 1. Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements**
- 2. Collaborative quality initiatives with other institution(s)**
- 3. Participation in NIRF**
- 4. any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**Response:** D. 1 of the above

<b>File Description</b>	<b>Document</b>
Upload details of Quality assurance initiatives of the institution	<a href="#">View Document</a>
Upload any additional information	<a href="#">View Document</a>

NAAC

## Criterion 7 - Institutional Values and Best Practices

### 7.1 Institutional Values and Social Responsibilities

**7.1.1 Measures initiated by the Institution for the promotion of gender equity during the last five years.**

**Response:**

#### **GENDER EQUITY INITIATIVES**

Vysya College is located in a rural area with the aim of uplifting and upgrading the condition of women folk academically, spiritually and intellectually. All the students are treated equally irrespective of their religion, caste and creed. We believe that educating a woman is educating the family and the Nation. Thus, the institution is contributing to a maximum extent possible to the society through the students.

#### **DEPARTMENT FORUMS:**

Every year, experts from various fields are called for Special Lectures, Seminars, Conferences and Workshops. It helps in providing a platform for enriching women's knowledge and gender equality and gender sensitization.

#### **AWARENESS PROGRAMMES:**

Awareness programs on Human Rights, Fire Safety, Road Safety and National Voters' Day are organized every year in the institution. The observance of these days not only creates awareness among the students about the importance of concern days but also develops social responsibility and gender equality among them.

#### **INTERNATIONAL WOMEN'S DAY**

Every year, International Women's Day is celebrated in the institution on a grand manner on **8th March**. The **IQAC & NSS** of the institution organizes cultural events to motivate the girl students about their rights, build confidence and bring out their hidden talents. Eminent personalities like Social Activists and Entrepreneurs are invited as guests to give a special lecture on gender equality to the students to aspire for such positions in their lives.

#### **HEALTH AWARENESS:**

Health does not simply mean absence of any illness but absence of proneness to illness. Hence health awareness programs such as Meditation classes, Yoga classes, Health Check-up are conducted in the College campus to maintain a good health of the women.

File Description	Document
Link for specific facilities provided for women in terms of: a. Safety and security b. Counselling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="#">View Document</a>
Link for annual gender sensitization action plan	<a href="#">View Document</a>

### 7.1.2 The Institution has facilities for alternate sources of energy and energy conservation measures

1. Solar energy
2. Biogas plant
3. Wheeling to the Grid
4. Sensor-based energy conservation
5. Use of LED bulbs/ power efficient equipment

**Response:** D. 1 of the above

File Description	Document
Geotagged Photographs	<a href="#">View Document</a>
Any other relevant information	<a href="#">View Document</a>

### 7.1.3 Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 500 words)

- Solid waste management
- Liquid waste management
- Biomedical waste management
- E-waste management
- Waste recycling system
- Hazardous chemicals and radioactive waste management

**Response:**

Our institution regularly conducts a green audit in our campus, it is quite often conducted in the college to improve the Environmental conditions with the help of NSS and YRC students and officers along with the Gardener.

#### ***Energy Conservation:***

Maximizing the use of natural light and turning off all non essential lights whenever possible. We can consume electricity by turning off exterior Architectural lighting between 11:00 pm to 6:00 am. When computers are not in use we turn off the powered equipments at the end of the day to reduce the load in the office. The faculties are advised to consume energy economically in the staff room, class room and the

laboratories. Ordinary bulbs and tube lights replaced with new LED bulbs throughout the campus. We are providing solar water heater facility in both boys hostel and girls hostel.

#### ***Use of Renewable Energy:***

- The street lights in the campus are fitted with solar energy. The water heaters in the hostels are also operated with solar power.
- The used water from the boys hostel have been sent to the water recycling plant, after certain stage of recycling, the water have been used to plant and maintain the garden.

#### ***Water Harvesting:***

By the norms of state government we are following water harvesting in our campus. The boys hostel has been built in such a way that the rain water will be collected automatically to the ground surface as a pool to be absorbed and sucked by the ground soil which helps to increase the ground water level in and around the campus. Through the water recycle plant the used water is processed by removing salt content and make it softer then, with the help of RO it has been used as a drinking water by water doctor.

#### ***Plantation:***

The college campus looks green and beautiful because of the garden maintained within campus. We have a separate gardener to maintain the trees, gardening and they are properly fertilized at regular period by gardener. The garden is watered by sprinkler irrigation system. The whole college looks fresh and greenish due to the plantation porgrammes of NSS and YRC.

#### ***Hazardous Waste Management:***

In our college we have life science departments like bio-technology, micro-biology, biochemistry. In those laboratory purposes we used to buy chemicals and needed drugs, once the chemical has been used we pack the waste in a proper way which does not cause any hazardous problem to the environment and people and we dispose them in a safe way.

#### ***E-waste Management:***

We have around 200 computers peripherals in the computer laboratory and life science laboratory once in every six months the laboratory in charge along with the technicians audit the demand in the laboratory and submit the proposal to the management through principal. Then the necessary action will take as soon as possible. As the college is more than 31 years old, since we don't have any e-waste as a dump because we dispose and replace the electronic goods whenever needed on time.

File Description	Document
Any other relevant information	<a href="#">View Document</a>

#### **7.1.4 Water conservation facilities available in the Institution:**

1. Rain water harvesting
2. Borewell /Open well recharge
3. Construction of tanks and bunds
4. Waste water recycling
5. Maintenance of water bodies and distribution system in the campus

**Response:** C. 2 of the above

File Description	Document
Geotagged photographs / videos of the facilities	<a href="#">View Document</a>
Any other relevant information	<a href="#">View Document</a>

#### 7.1.5 Green campus initiatives include:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. Landscaping with trees and plants

**Response:** C. 2 of the above

File Description	Document
Geotagged photos / videos of the facilities	<a href="#">View Document</a>
Any other relevant documents	<a href="#">View Document</a>

#### 7.1.6 Quality audits on environment and energy are regularly undertaken by the Institution and any awards received for such green campus initiatives:

1. Green audit
2. Energy audit
3. Environment audit
4. Clean and green campus recognitions / awards
5. Beyond the campus environmental promotion activities

**Response:** E. None of the above

File Description	Document
Any other relevant information	<a href="#">View Document</a>
Link for any other relevant information	<a href="#">View Document</a>

#### 7.1.7 The Institution has disabled-friendly, barrier free environment

1. Built environment with ramps/lifts for easy access to classrooms.
2. Divyangjan friendly washrooms
3. Signage including tactile path, lights, display boards and signposts
4. Assistive technology and facilities for Divyangjan accessible website, screen-reading software, mechanized equipment
5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

**Response:** C. 2 of the above

File Description	Document
Geotagged photographs / videos of the facilities	<a href="#">View Document</a>

**7.1.8 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 500 words).**

**Response:**

Our institution has formed various committees to create Tolerance & harmony towards cultural, regional, linguistic, communal socio-economic and other diversities. The institution issues the code of conduct to the students at the time of admission to make the students to understand the rules and regulations of the institution to maintain discipline and decorum inside the campus.

We have formed various committees to monitor the students activities inside the campus. The entire committee members list is displayed in the institutional website. If any problem arises from the students' side, the issue is taken to the Disciplinary Committee for discussion. In order to solve the issues, parents of the concerned students are called to the institution for discussion. The committee will give excuse for the first time but if the same is repeated, then the committee will punish the concern students severely with the knowledge of parents..

***Cultural and extracurricular activities:***

- One of our faculty members have been given additional in charge to acts as a Co-ordinator for Cultural & Intra curricular activities.
- The college motivates the students to participate in various cultural and Intra-curricular activities. Every year we are conducting painting and Rangoli and Craft work classes.
- Students who have excellent talents are identified and they are encouraged to participate in state, national and international level competitions organized by various colleges.
- The College takes many initiatives in providing an inclusive environment for everyone with tolerance and harmony towards cultural, regional, linguistic, communal socio-economic and other diversities.
- Staff members also preach and practice these values among the students during the course of teaching every day.
- In order to promote the religious and communal harmony, festivals like Pongal, Diwali, Christmas, Ramzan are celebrated with fervor and gaiety.



File Description	Document
Link for supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View Document</a>
Link for any other relevant information	<a href="#">View Document</a>

### **7.1.9 Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens (within 500 words).**

#### **Response:**

The College is initiating various activities for inculcating values for being responsible citizens as reflected in the Constitution of India. The constitutional obligations on the part of the citizens are values, rights, duties and responsibilities. To sensitize students and staff of the College to the constitutional obligations, many events are celebrated

The NSS units of our institution organises programmes to increase the values, rights, duties and responsibilities of the students and employees. Programmes like Voters day awareness, AIDS awareness, Corona virus awareness, Blood donation awareness, Election awareness were conducted to create awareness among the students and employees to make them understand the need and importance of being a good citizen of India.

University offers a compulsory paper on Value Education to all the 1st year students to create awareness and sensitizing the students and employees to obligation. The students learn how to cope up with others, show humaneness for the needy, exchange love with each other and grow morally as a responsible person.

Our Institution celebrates Yoga Day, Voters Day, Independence Day, Teachers Day , Children's day to remember and the great personalities who dedicated their entire lives for the betterment of our nation. On the whole, such activities help in creating intellectually sound, socially responsible and morally upright Citizens.

File Description	Document
Link for details of activities that inculcate values necessary to render students in to responsible citizens	<a href="#">View Document</a>

### **7.1.10 The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.**

- 1. The Code of Conduct is displayed on the website**
- 2. There is a committee to monitor adherence to the Code of Conduct**
- 3. Institution organizes professional ethics programmes for students, teachers, administrators**

**and other staff**

#### **4. Annual awareness programmes on Code of Conduct are organized**

**Response:** C. 2 of the above

<b>File Description</b>	<b>Document</b>
Details of the monitoring committee composition and minutes of the committee meeting number of programmes organized reports on the various programs etc in support of the claims	<a href="#">View Document</a>
Code of ethics policy document	<a href="#">View Document</a>

#### **7.1.11 Institution celebrates / organizes national and international commemorative days, events and festivals (within 500 words).**

**Response:**

Our institution celebrates the birthdays of National leaders, Freedom fighters & writers by conducting various competitions among the students. During their commemorative days, the Head of our institution delivers a speech about the concerned personality through Public Addressing System.

#### **Yoga Day**

The International day of Yoga is being celebrated on 21st June every year.

#### **Voter's Day**

To give awareness on voting system, the College organizes National Voter's day on 25th June every year with the help of NSS Volunteers.

#### **Sri Kamaraj Birthday**

In order to remember the memory of our former Chief Minister and a national leader Sri

K.Kamaraj, we celebrate his birthday on 15th July every year.

#### **Dr.A.P.J.AbdulKalam Memorial Day**

In order to pay tribute to Dr.A.P.J.AbdulKalam, his death anniversary is observed on July 27th every year.

#### **Independence Day**

We Celebrate Independence Day every year to honor the freedom fighters.

#### **Teacher's Day**

We celebrate late President Dr.S.Radhakrishnan's birthday on 5th September, as Teachers Day every year.

We celebrate the above mentioned days to remember the great personality's who dedicated their entire lives for the betterment of our nation. On the whole, such activities help in creating intellectually sound, socially responsible and morally upright Citizens.

File Description	Document
Link for Annual report of the celebrations and commemorative events for the last five years	<a href="#">View Document</a>
Link for Geotagged photographs of some of the events	<a href="#">View Document</a>
Link for any other relevant information	<a href="#">View Document</a>

## 7.2 Best Practices

**7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.**

**Response:**

***BEST PRACTICE -I***

***Title of the Practice: Students Quality Improvement***

***Goal:***

- To cherish, advocate, nurture and live with our values (One of the missions of our college).
- To motivate the students to become a part of building up a healthy society.
- To create an impact on students in different social, political, economic and environmental problems.
- To draw a parallel way for their relevant discipline with relevant skill development through various skill development programmes.
- To implement Digital Teaching-Learning atmosphere in the curriculum.

***The Context:***

- The students are always forecast their future and career so the academic and skill development programs are useful for their initial stage.
- The programmes will not affect the regular classes because; we have separate seminar halls to conduct the extension activities.
- The feedback and suggestion sessions are arranged for the students to modify and improve the program process according to the need of the students.
- Students can attend their concern classes, through our College Mobile Application, anytime (24\*7)

even, if they are absent.

**The Practice:**

- The skill development programmes are conducted based on the requirement of the students.
- The students are given training based on the nature of the programme (English Language Training Program, Soft skill Program, Aptitude Program & Memory Training Program).
- The students are given proper instructions in both Tamil and English, on how to use the Android Mobile Application created by our college.
- The Mobile Application can be securely accessed only by our college students by registering their Mobile number in our college.
- The faculty members of our institution prepare the E-Content and Study Material with the help of Prescribed and Reference books mentioned in the Periyar University curriculum. Additionally, the faculty members use DELNET, other reference books in our library to prepare quality content to the students.
- During the year 2020-2021, we have prepared 10,784 videos.

2020-2021		
S.NO	NAME OF THE DEPARTMENT	TOTAL NO OF VIDEOS
1	TAMIL	1,286
2	ENGLISH	1,489
3	HINDI	38
4	COMMERCE	2,780
5	BBA	350
6	COMPUTER SCIENCE	2,003
7	MATHEMATICS	832
8	BIOCHEMISTRY	450
9	MICROBIOLOGY	299
10	BIOTECHNOLOGY	350
11	BOTANY	120
12	ECONOMICS	98
13	STATISTICS	689
<b>TOTAL VIDEOS</b>		<b>10,784</b>

- During the year 2021-2022, we have prepared 11,843 videos

2021-2022		
S.NO	NAME OF THE DEPARTMENT	TOTAL NO OF VIDEOS
1	TAMIL	1,346
2	ENGLISH	1,580
3	HINDI	22
4	COMMERCE	2,927

5	BBA	566
6	COMPUTER SCIENCE	2,154
7	MATHEMATICS	945
8	BIOCHEMISTRY	512
9	MICROBIOLOGY	309
10	BIOTECHNOLOGY	499
11	BOTANY	148
12	ECONOMICS	115
13	STATISTICS	720
<b>TOTAL VIDEOS</b>		<b>11,843</b>

**Evidence of Success:**

**We are very sure that the training programmes given to the students helped them to break open their shells and adapt quickly in this competitive society.**

- Student's confident level was remarkably high while they took part in English Language Training Program, Soft skill Program, Aptitude Program & Memory Training Program.
- Active participation of the students increased in English Language Training Program, Soft skill Program, Aptitude Program & Memory Training Program.
- All the students attended their classes digitally during Covid-19 Pandemic.
- Students Participation in Placement activities have increased gradually.

**Problems Encountered:**

- Regular classes have to be cancelled for 2 days/3 days for training the students.
- As we are arranging the soft skill trainers from outside, they have to be paid sufficiently, which is an additional cost to the Management.
- Accommodation and hospitality has to be arranged for them.
- Lack of Availability of the resource persons based on the college schedule.
- There is an increase in the workload of the faculty members, while preparing Subject Videos.
- Staff members have to spend more time in preparing subject videos and study materials.
- The Expense for Uploading of subject videos prepared by the faculty members are high.

**BEST PRACTICE –II**

***Title of the Practice: Students Extension Activity***

**Goal:**

- To ascertain the need of the student in curriculum and in their career.
- To draw a parallel way for their relevant discipline with relevant skill development through various

skill development programmes.

- To create student as a well-defined citizen and professional for the society.

#### ***The Context:***

- The students are always forecast their future and career so the academic and skill development programs are useful for their initial stage.
- The programmes will not affect the regular classes because; we have separate seminar halls to conduct the extension activities.
- The feedback and suggestion sessions are arranged for the students to modify and improve the program process according to the need of the students.

#### ***The Practice:***

- All the undergraduates are scheduled based on the NSS activities.
- We don't disturb the 3rd Year students because they have to concentrate in their studies to finish their Degree.
- We only indulge both 1st and 2nd year students in all the extension activities to develop their skill and personality.
- Final year students are only used for guiding the Juniors during important extension activities.
- The skill development programmes are conducted based on their requirement of the students.
- The students are given training based on the nature of the programme.

#### **Evidence of Success:**

**Our institution is always proceeding with moral and social responsibilities along with the students as a part of their extension activity. We encourage the faculty members and students to take up various activities dynamically.**

- Following are some of the extension programmes conducted during the year 2016- 2021.
- Social Services like health-related awareness, World aids rally, Election awareness programmes were conducted.

#### **Blood Donation**

- Around 620 voluntarily donated their Blood for the helping of poorest people.

#### **HIV Awareness Program**

- Around 500 Students participated in HIV/AIDS awareness program conducted in our college.

#### **Youth Development Program**

- 100 of our students participated in Youth development Programme.

#### **National Integration Camp**

- 1 of our students participated in National Integration Camp.

### **International Workshop**

- 2 of our students participated in NSS International workshop.

### **Legal Literacy Webinar**

- 50 Students attended Legal Literacy Webinar which was presided over by the District Judge.

### **Special Camp**

- 250 of our students participated in NSS Special Camp.
- **Voters Awareness Programme**
  - Students have been taught the importance of voting by giving a Lecture.
  - 250 students participated in a rally to create awareness among public about the importance of voting.
- **COVID-19 19 Awareness**
  - 5 Students participated in COVID-19 19 Public Service at Jalagandapuram .
  - 60 Students attended Covid-19 & Blood Donation Awareness (Google meet) programme.
- **PRE-RD Parade Camp at Periyar University & Trichy**
  - 46 Students participated in Pre-RD Parade at Periyar University, Salem 103.
  - 2 Students participated in Pre-RD Parade at Trichy.
  - 1 Student participated in Pre-RD Parade at Delhi.
- **Fit India Celebration**
  - 80 Students participated in Fit India Celebration at Vysya College, Salem 103.

### **Problems Encountered:**

- Regular classes are disturbed by the extension activity.
- Arousal of Financial problems while conducting the various extension activities.
- Time consumption for carrying out the activities due to which the students has to stay back after the college hours.
- Individual care has to be given for the students engaged in the camp which is very tough amidst of a large group.
- Our institution is taking the whole responsibility of the student in case of any extension activity.

File Description	Document
Link for any other relevant information	<a href="#">View Document</a>
Link for Best practices in the Institutional web site	<a href="#">View Document</a>

## 7.3 Institutional Distinctiveness

### 7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

#### Response:

Vysya College was established in the year 1990 by "Vasavi Vidya Trust", a charitable trust formed by the magnanimous people of the Vysya Community, to endorse value-based education to the student community in and around Salem District. Our college enjoys the idyllic, unpolluted, serene atmosphere located in the suburban village of Masinaickenpatty 7 Kilometers from Salem city on the National Highway-68 with easy access of transportation.

The college is dedicated itself to impart quality-based education to the student community. At present the college is stepping in to 32nd year of service. The college is a self-financing co-educational institution with impressive growth of students. The college offers eleven under Graduate, Seven Post Graduate and Four M.Phil programmes. They are interdisciplinary and need based job-oriented courses. Our college is affiliated to Periyar University, Salem, and Tamilnadu.

The NSS unit of Vysya College was started in the academic year 1990-91 ever since its inception; it has been executing a remarkable service for the welfare of the society in general. Our college comprises of three NSS units, each of which is headed by three Programme Officer. Every year about 2 Units of boys and 1 Unit of girls have been enrolling themselves as volunteers.

Our Three of NSS units take active participation in various programmes organized by government and non-government organizations. The programmes such as Seven Days NSS Special Camp at a adopted Village and Regular Activities like Anti-Drug Day Rally, Tree Plantation, Meditation, Cleaning Camp, Blood Donation Camp, AIDS Awareness Programme, Environmental Programme, Medical Camp, Free Eye Camp, First Aid Training Programme, Disaster Management Programme, Human Right, Road Safety Awareness Programme, Traffic Regulation, Renewable Energy Day, Global Warming, Pre- Republic Day Camp, Republic Day Camp and so on are conducted. So far we had conducted 23 NSS special camps at various villages. We have a tie up with Government Hospital, Salem and every year more than 200 students donate blood to save countless numbers of lives.

#### Previous years Achievements of the students are mentioned below for your kind reference:

##### Details of NSS Volunteers in National Level Programmes

I . Five of our NSS volunteers have added feather to our cap by participating in the *Re-public Day Parade* at New Delhi for three consecutive years.



They are:

1. S. Nithyanandam, B.COM (2007-2008)
2. D.H.Mohammad Abdul Rahman, B.COM – (2008-2009)
3. S.Aravindh, BCA – (2009-2010)
4. S.Poorva, III-BCA (CS) (2011-2012)
5. M.P.Nandhini, III B.Sc Maths (2013-14)

II. Following NSS volunteers have participated in the *Re-public Day Parade* at Chennai Merina Beach which is conducted by the NSS Regional Centre with the supporting of State Government.

1. S.Suriya Prakash, III BBA (2014-15)
2. S.Mohana Sudha, III BSc Maths (2014-15)
3. R.Suganya, II BSc (CS) (2014-15)
4. U.Monisha, II BA (Eng) (2015-16)
5. R.Suganya, III BSc (CS) (2015-16)

III. Following of our NSS Volunteers have Participated in the Pre- RD Camp (South Zone level). They are,

1. K.A.Prasanth, III-BSC (CS) (2012-13)
2. S.Vijayalakhmi, III-BSC (CS) (2012-13)
3. S. Suriya Prakash, III BBA (2013-14)
4. R. Suganya, II BSc (CS) (2013-14)
5. U.Monisha, II BA (Eng) (2015-16)
6. R.Suganya, III BSc (CS) (2015-16)

IV. Also our NSS Volunteers:

- Ronak Samani, (2009-2010) BBA Participated in the mountaineering training at Himachal Pradesh and
- S.Poorva, (2010-2011) BSC (CS) participated in the National Level Winter Adventure Camp at Uttarkasi, Uttarkand State.
- G.Bala Murali Krishnan, BBA (2011-2012) Participated in the Mega National Integration Camp at New Delhi.

1. Our NSS Volunteers were attended National Integration Camp & Multi Cultural Activities at Periyar University, Salem from 06.01.2014 to 10.01.2014 and at Bangaluru from 25.02.2016 to 02.03.2016.
2. Our NSS Volunteers were attended National Integration Camps from 02.05.2016 to 08.05.2016 at Pollachi and 31.12.2016 to 05.01.2017 at Kuvempu University, Karnataka.

V. Our NSS Volunteer were attended National Integration Camps from 25.01.2018 to 31.01.2018, Karnataka.

1. V.Parthiban, II BBA (2013-14)
2. R.Perumal, II BSc Maths (2013-14)

3. D.K.Sinhuja, II BA Eng (2013-14)
4. R.Rohini, I BA Eng (2013-14)
5. R.Rohini, III BA Eng (2015-16)
6. R.Janani, II-Bsc Micro (2016-17)
7. K.Vinoth Kumar II-Bsc Maths (2016-17)
8. R.Janani, II-Bsc Micro (2016-17)
9. G.Loganathan II-BA English (2016-17)
10. P. Sudhakar II-BSC Maths (2017-18)
11. Hariharan II-BBA (2018-2019)

VI. Our NSS Volunteer were attended National Integration Camps from 18.02.2019 to 24.02.2019, Karnataka.

1. K.Jagadesan I-BSC Micro (2018-2019)
2. P.Karthikeyan II-BSC Micro (2018-2019)
3. A. Mohana priya II-Bcom (2018-2019)

1. Two of our NSS Volunteers were attended All India Youth Convention at Hydrabad from 08.08.2014 to 11.08.2014.

1. Praveen Kumar, III BSc Maths
2. Jeeva Vignesh, III BSc Maths

1. One of our NSS Volunteer were attended National Youth Festival held Noida, UP from 12.01.2018 to 16.01.2018.

1. G.Loganathan III-BA English (2017 – 2018)

1. Five of our NSS Volunteers were attended Training of Trainers on Youth Employability Skills, Sriperumpudur, from 21.07.2014 to 25.07.2014.

1. V.Parthiban, III BBA
2. S.Shanmugam, III BCOM B
3. U.Mohammed Ibrahim, III BCOM A
4. S.Sathish, III BSc CS

J.Surendiran, II BBA

1. Two of our NSS Volunteers were attended Inter National Workshop at National College, Trichy on 14.02.2020

1. K. Jagadesan, II-BSC Micro (2019-2020)
2. Nirmalkumar, II-BSC CS (2019-2020)

File Description	Document
Link for appropriate web in the Institutional website	<a href="#">View Document</a>

## 5. CONCLUSION

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### Additional Information :

#### E-Resource

During Covid-19 pandemic, Our faculty members has prepared more then 10,000 subject videos & the videos has been uploaded in the college cloud space. Our institution has created a Android Mobile Application (VYSYA COLLEGE SALEM) , through this app, concern class students can view their subjects from their home itself for any number of times. Our faculty members have taken lots of effort in creating the videos & we have also uploaded study materials for all the departmental subjects.

#### PUICSSR Program

To promote Digital learning, Our institution has a MoU signed with Periyar University, Salem to teach the faculty members to know and create their own Swayam Courses.

#### Digital Learning

In future we are planning to provide the following information's in our college app.

- a) Subject Videos – Already available
- b) Study Materials- Already available
- c) Audio Materials – To be implemented
- d) Notifications – To be implemented
- e) General information's(University Exam Timetable, Class timetable , university communications, Assignment and unit test details) - To be implemented

### Concluding Remarks :

The College was established in the year 1990. We have completed 31 years in the field of Higher- Education . More than 10,000 students are passed out from our institution. We have been Accredited with "A" Grade by NAAC for three Consecutive Cycles. Our College is the first Self-Financing college in Periyar University, Salem. We are proving Good Education in affordable cost. The Main aim of our institution is to provide quality education to the rural students. The college is run by Vasavi Vidya Trust, salem & most of the members in the trust are philanthropist. The aim of the trust is provide quality education.

## 6.ANNEXURE

### 1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																				
1.1.3	<p><b>Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the last five years</b></p> <ol style="list-style-type: none"> <li>1. Academic council/BoS of Affiliating university</li> <li>2. Setting of question papers for UG/PG programs</li> <li>3. Design and Development of Curriculum for Add on/ certificate/ Diploma Courses</li> <li>4. Assessment /evaluation process of the affiliating University</li> </ol> <p>Answer before DVV Verification : C. Any 2 of the above            Answer After DVV Verification: D. Any 1 of the above            Remark : Input edited referring data uploaded by HEI</p>																				
1.2.1	<p><b>Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented</b></p> <p>1.2.1.1. <b>Number of Programmes in which CBCS / Elective course system implemented.</b>            Answer before DVV Verification : 22            Answer after DVV Verification: 18</p> <p>Remark : Observation accepted as per E.P.1.2</p>																				
1.2.2	<p><b>Number of Add on /Certificate programs offered during the last five years</b></p> <p>1.2.2.1. <b>How many Add on /Certificate programs are offered within the last 5 years.</b>            Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>3</td> <td>7</td> <td>7</td> <td>5</td> <td>6</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>0</td> <td>5</td> <td>7</td> <td>5</td> <td>6</td> </tr> </tbody> </table>	2020-21	2019-20	2018-19	2017-18	2016-17	3	7	7	5	6	2020-21	2019-20	2018-19	2017-18	2016-17	0	5	7	5	6
2020-21	2019-20	2018-19	2017-18	2016-17																	
3	7	7	5	6																	
2020-21	2019-20	2018-19	2017-18	2016-17																	
0	5	7	5	6																	
1.3.3	<p><b>Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year</b></p> <p>1.3.3.1. <b>Number of students undertaking project work/field work / internships</b>            Answer before DVV Verification : 125            Answer after DVV Verification: 82</p>																				
1.4.1	<p><b><i>Institution obtains feedback on the syllabus and its transaction at the institution from the</i></b></p>																				

*following stakeholders*

**1) Students**

**2) Teachers**

**3) Employers**

**4) Alumni**

Answer before DVV Verification : C. Any 2 of the above

Answer After DVV Verification: B. Any 3 of the above

Remark : Input edited referring data uploaded by HEI

**2.3.3 Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year )**

2.3.3.1. Number of mentors

Answer before DVV Verification : 78

Answer after DVV Verification: 76

Remark : Input edited as per metric 3.1

**2.4.2 Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)**

**2.4.2.1. Number of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. year wise during the last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
10	9	9	12	9

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
9	10	7	6	5

**2.4.3 Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)**

**2.4.3.1. Total experience of full-time teachers**

Answer before DVV Verification : 322

Answer after DVV Verification: 359

Remark : Input edited including experience of librarian and physical director

3.1.1	<p><b>Grants received from Government and non-governmental agencies for research projects, endowments, Chairs in the institution during the last five years (INR in Lakhs)</b></p> <p><b>3.1.1.1. Total Grants from Government and non-governmental agencies for research projects , endowments, Chairs in the institution during the last five years (INR in Lakhs)</b> Answer before DVV Verification:</p> <table border="1" data-bbox="304 389 1046 524"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>0</td> <td>0</td> <td>80000</td> <td>90000</td> <td>0</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1" data-bbox="304 602 1046 736"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>0</td> <td>0</td> <td>0.8</td> <td>0.9</td> <td>0</td> </tr> </tbody> </table>	2020-21	2019-20	2018-19	2017-18	2016-17	0	0	80000	90000	0	2020-21	2019-20	2018-19	2017-18	2016-17	0	0	0.8	0.9	0										
2020-21	2019-20	2018-19	2017-18	2016-17																											
0	0	80000	90000	0																											
2020-21	2019-20	2018-19	2017-18	2016-17																											
0	0	0.8	0.9	0																											
3.1.3	<p><b>Percentage of departments having Research projects funded by government and non government agencies during the last five years</b></p> <p><b>3.1.3.1. Number of departments having Research projects funded by government and non-government agencies during the last five years</b> Answer before DVV Verification:</p> <table border="1" data-bbox="304 1095 1046 1229"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>0</td> <td>0</td> <td>3</td> <td>3</td> <td>0</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1" data-bbox="304 1308 1046 1442"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>0</td> <td>0</td> <td>1</td> <td>1</td> <td>0</td> </tr> </tbody> </table> <p><b>3.1.3.2. Number of departments offering academic programmes</b> Answer before DVV Verification:</p> <table border="1" data-bbox="304 1520 1046 1588"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	2020-21	2019-20	2018-19	2017-18	2016-17	0	0	3	3	0	2020-21	2019-20	2018-19	2017-18	2016-17	0	0	1	1	0	2020-21	2019-20	2018-19	2017-18	2016-17					
2020-21	2019-20	2018-19	2017-18	2016-17																											
0	0	3	3	0																											
2020-21	2019-20	2018-19	2017-18	2016-17																											
0	0	1	1	0																											
2020-21	2019-20	2018-19	2017-18	2016-17																											
3.3.2	<p><b>Number of research papers per teachers in the Journals notified on UGC website during the last five years</b></p> <p><b>3.3.2.1. Number of research papers in the Journals notified on UGC website during the last five years.</b> Answer before DVV Verification:</p> <table border="1" data-bbox="304 1868 1046 2002"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>4</td> <td>7</td> <td>7</td> <td>4</td> <td>9</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p>	2020-21	2019-20	2018-19	2017-18	2016-17	4	7	7	4	9																				
2020-21	2019-20	2018-19	2017-18	2016-17																											
4	7	7	4	9																											

2020-21	2019-20	2018-19	2017-18	2016-17
4	4	5	2	1

**3.4.2 Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years**

**3.4.2.1. Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
1	3	2	2	3

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
1	1	1	1	1

Remark : Input edited referring e copies of the awards

**3.4.4 Average percentage of students participating in extension activities at 3.4.3. above during last five years**

**3.4.4.1. Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year-wise during last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
2948	2300	2400	2018	2019

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
1835	2000	1994	1940	1867

Remark : Input edited as per metric 2.1

**3.5.1 Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship per year**

**3.5.1.1. Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year-wise during the last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
43	23	0	0	0

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
21	21	0	0	0

4.1.3 **Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc. (Data for the latest completed academic year)**

4.1.3.1. Number of classrooms and seminar halls with ICT facilities

Answer before DVV Verification : 61

Answer after DVV Verification: 60

4.1.4 **Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)**

4.1.4.1. **Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
3220952	5408928	3201263	1210396	2850416

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
32.20952	54.08928	32.01263	12.10396	28.50416

4.2.3 **Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)**

4.2.3.1. **Annual expenditure of purchase of books/e-books and subscription to journals/e-journals year wise during last five years (INR in Lakhs)**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
5536	54290	53244	228792	30625

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
0.05536	0.54290	0.53244	2.28792	2.13830



4.4.1 **Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)**

4.4.1.1. **Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
5278107	100.21	100.95	100.92	9107367

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
135.22	160.90	181.22	168.65	155.22

Remark : Input edited referring data uploaded by HEI

5.2.2 **Average percentage of students progressing to higher education during the last five years**

5.2.2.1. **Number of outgoing student progression to higher education during last five years**

Answer before DVV Verification : 248

Answer after DVV Verification: 247

5.3.1 **Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.**

5.3.1.1. **Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
3	21	2	3	11

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
3	20	1	3	9

Remark : Input edited as participation certificates can not be considered here

5.3.3 **Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)**

**5.3.3.1. Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
5	55	46	38	66

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
0	60	46	38	66

**6.3.4 Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course ).**

**6.3.4.1. Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
25	21	8	4	4

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
20	14	7	2	2

**7.1.2 The Institution has facilities for alternate sources of energy and energy conservation measures**

1. Solar energy
2. Biogas plant
3. Wheeling to the Grid
4. Sensor-based energy conservation
5. Use of LED bulbs/ power efficient equipment

Answer before DVV Verification : B. 3 of the above

Answer After DVV Verification: D. 1 of the above

**7.1.4 Water conservation facilities available in the Institution:**

1. Rain water harvesting
2. Borewell /Open well recharge
3. Construction of tanks and bunds
4. Waste water recycling
5. Maintenance of water bodies and distribution system in the campus

	<p>Answer before DVV Verification : A. Any 4 or all of the above          Answer After DVV Verification: C. 2 of the above          Remark : Observation accepted as per the supporting documents.</p>
7.1.5	<p><b>Green campus initiatives include:</b></p> <ol style="list-style-type: none"> <li>1. <b>Restricted entry of automobiles</b></li> <li>2. <b>Use of Bicycles/ Battery powered vehicles</b></li> <li>3. <b>Pedestrian Friendly pathways</b></li> <li>4. <b>Ban on use of Plastic</b></li> <li>5. <b>landscaping with trees and plants</b></li> </ol> <p>Answer before DVV Verification : A. Any 4 or All of the above          Answer After DVV Verification: C. 2 of the above          Remark : observation accepted as per the supporting documents.</p>
7.1.6	<p><b>Quality audits on environment and energy are regularly undertaken by the Institution and any awards received for such green campus initiatives:</b></p> <ol style="list-style-type: none"> <li>1. <b>Green audit</b></li> <li>2. <b>Energy audit</b></li> <li>3. <b>Environment audit</b></li> <li>4. <b>Clean and green campus recognitions / awards</b></li> <li>5. <b>Beyond the campus environmental promotion activities</b></li> </ol> <p>Answer before DVV Verification : B. 3 of the above          Answer After DVV Verification: E. None of the above</p>
7.1.7	<p><b>The Institution has disabled-friendly, barrier free environment</b></p> <ol style="list-style-type: none"> <li>1. <b>Built environment with ramps/lifts for easy access to classrooms.</b></li> <li>2. <b>Divyangjan friendly washrooms</b></li> <li>3. <b>Signage including tactile path, lights, display boards and signposts</b></li> <li>4. <b>Assistive technology and facilities for Divyangjan accessible website, screen-reading software, mechanized equipment</b></li> <li>5. <b>Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading</b></li> </ol> <p>Answer before DVV Verification : D.1 of the above          Answer After DVV Verification: C. 2 of the above          Remark : Observation accepted as per the supporting documents.</p>
7.1.10	<p><b>The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.</b></p> <ol style="list-style-type: none"> <li>1. <b>The Code of Conduct is displayed on the website</b></li> <li>2. <b>There is a committee to monitor adherence to the Code of Conduct</b></li> <li>3. <b>Institution organizes professional ethics programmes for students, teachers, administrators and other staff</b></li> </ol>

**4. Annual awareness programmes on Code of Conduct are organized**

Answer before DVV Verification : B. 3 of the above

Answer After DVV Verification: C. 2 of the above

Remark : Observation accepted as per the supporting documents.

**2.Extended Profile Deviations**

ID	Extended Questions																				
1.2	<p><b>Number of programs offered year-wise for last five years</b></p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>22</td> <td>22</td> <td>22</td> <td>21</td> <td>21</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>18</td> <td>22</td> <td>22</td> <td>21</td> <td>21</td> </tr> </tbody> </table>	2020-21	2019-20	2018-19	2017-18	2016-17	22	22	22	21	21	2020-21	2019-20	2018-19	2017-18	2016-17	18	22	22	21	21
2020-21	2019-20	2018-19	2017-18	2016-17																	
22	22	22	21	21																	
2020-21	2019-20	2018-19	2017-18	2016-17																	
18	22	22	21	21																	
2.1	<p><b>Number of full time teachers year-wise during the last five years</b></p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>78</td> <td>77</td> <td>73</td> <td>68</td> <td>74</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>76</td> <td>75</td> <td>71</td> <td>66</td> <td>72</td> </tr> </tbody> </table>	2020-21	2019-20	2018-19	2017-18	2016-17	78	77	73	68	74	2020-21	2019-20	2018-19	2017-18	2016-17	76	75	71	66	72
2020-21	2019-20	2018-19	2017-18	2016-17																	
78	77	73	68	74																	
2020-21	2019-20	2018-19	2017-18	2016-17																	
76	75	71	66	72																	
3.1	<p><b>Total number of classrooms and seminar halls</b></p> <p>Answer before DVV Verification : 61</p> <p>Answer after DVV Verification : 60</p>																				
3.2	<p><b>Total Expenditure excluding salary year-wise during last five years ( INR in Lakhs)</b></p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>147.78</td> <td>236.14</td> <td>192.40</td> <td>205.27</td> <td>179.88</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>142.35</td> <td>227.2</td> <td>270.19</td> <td>227.78</td> <td>218.4</td> </tr> </tbody> </table>	2020-21	2019-20	2018-19	2017-18	2016-17	147.78	236.14	192.40	205.27	179.88	2020-21	2019-20	2018-19	2017-18	2016-17	142.35	227.2	270.19	227.78	218.4
2020-21	2019-20	2018-19	2017-18	2016-17																	
147.78	236.14	192.40	205.27	179.88																	
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